Business Technologies: Training

Computer training is an important aspect of your staff members' development, especially now that computers are being used widely.

Training in Business Technology offers management a wide spectrum of courses from the 1stApril 2021.

In the attached brochure, details are included concerning the cost and duration of the course. All costs are billed according to the Value-for-money method.

We also offer a comprehensive consulting service. This involves an analysis of your department's computer training needs. An hourly fee is payable and will also be a Value-for-money billing.

The following recommendations are made in connection with:

The effective use of computer hardware,

Software to streamline work flow, and

more economic work procedures.

Jenny Smith will be pleased to assist you.

**🕿** (021) 40057

We are looking forward to hearing from you.