EXAMINATION NUMBER:							
CENTRE NUMBE	R:						

# **ANSWER BOOK**

### TRAVEL OFFICE PROCEDURES N5

## **29 NOVEMBER 2018**

QUESTION	MARKER	CHIEF	INTERNAL
		MARKER	MODERATOR
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TOTAL:	/200	/200	/200
	%	%	%

This answer book consists of 15 pages.

EXAMINATION NUMBER:							
CENTRE NUMBE	R:						

#### **SECTION AL: FINANCIAL RECORD-KEEPING**

#### **QUESTION 1**

1.1

CASH RECEIPTS JOURNAL	CASH PAYMENTS JOURNAL

(11)

<b>EXAMINATION NUMBER:</b>							
CENTRE NUMBE	R:						

### GENERAL LEDGER OF ABC TRAVEL

BANK											

(7)

EXAMINATION NUMBER:							
CENTRE NUMBE	R:						

#### BANK RECONCILIATION STATEMENT OF ABC TRAVEL ON 30 APRIL 2017

DEBIT	CREDIT

(10) **[28]** 

EXAMINATION NUMBER:						
CENTRE NUMBER	₹:					

#### **QUESTION 2**

2.1

#### CASH RECEIPTS JOURNAL OF ABC TRAVEL FOR JUNE 2017

Doc no	Day	Details	Details of sundries	Fol	Sundries	Debtors	Creditors	Commission received	Analysis of receipts	Bank
		<u>-</u>								·

(27)

EXAMINATION NUMBER:							
CENTRE NUMBE	R:						

### CASH PAYMENTS JOURNAL OF ABC TRAVEL FOR JUNE 2017

Doc no	Day	Payee	Details of s	undries	Fol	Sundries	Stationery	Creditors	Bank

(13)

EXAMINATION NUMBER:						
CENTRE NUMBER	R:					

### **DEBTORS JOURNAL OF ABC TRAVEL FOR JUNE 2017**

Inv no	Day	Debtors	Creditors	Fol	Total debtors	Commission received	Creditors

(11)

<b>EXAMINATION NUMBER:</b>							
CENTRE NUMBE	R:						

## **CREDITORS JOURNAL OF ABC TRAVEL FOR JUNE 2017**

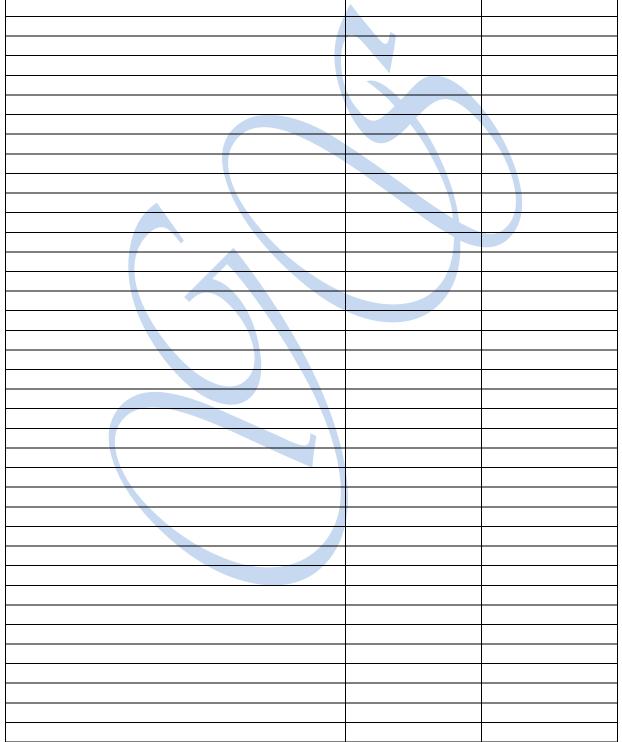
Inv no	Day	Creditors	Fol	Total creditors	Furniture	Stationery	Sundries	Fol	Details of sundries

(9) **[60]** 

EXAMINATION NUMBER:							
CENTRE NUMBER	:						

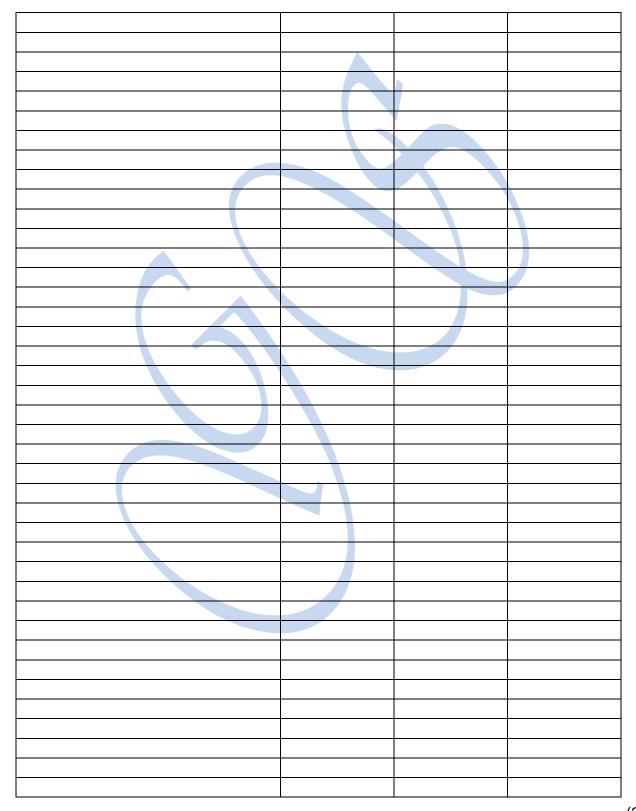
#### **QUESTION 3**

#### 3.1 INCOME STATEMENT OF ABC TRAVEL FOR THE YEAR ENDED 31 AUGUST 2017



EXAMINATION NUMBER:						
CENTRE NUMBER						

#### 3.2 BALANCE SHEET OF ABC TRAVEL ON 31 AUGUST 2017



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QUESTION 5	
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**TOTAL SECTION A:** 

150

N B: PRINCIPL	ES OF LAW						
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		CENTRE NUMBER:	
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	6.8.3		
6.9	6.9.1	(3 × 2)	(6)
	6.9.2		
6.10		(2 × 1)	(2)
			<i>(</i> 5)
		TOTAL SECTION B:	(5) [ <b>50</b> ]

**GRAND TOTAL:** 

200