higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

GENERAL STUDIES

N330**(E)**(J10)H
JUNE EXAMINATION

NATIONAL CERTIFICATE

DAY CARE COMMUNICATION N6

(5140236)

10 June 2016 (X-Paper)
09:00–12:00

OPEN-BOOK EXAMINATION

THREE reference books and ONE dictionary are allowed.
No colouring pencils or pencils are allowed, only black pens.

This question paper consists of 7 pages and 1 addendum.

Copyright reserved

DEPARTMENT OF HIGHER EDUCATION AND TRAINING
REPUBLIC OF SOUTH AFRICA

NATIONAL CERTIFICATE
DAY CARE COMMUNICATION N6
TIME: 3 HOURS
MARKS: 200

INSTRUCTIONS AND INFORMATION

1. Answer ALL the questions.
2. Read ALL the questions carefully.
3. Number the answers according to the numbering system used in this question paper.
4. Start each section on a NEW page.
5. Write neatly and legibly.

GENERAL STUDIES

SECTION A: ORAL COMMUNICATION SKILLS

QUESTION 1

1.1 You were invited by Luthi College to be the guest speaker at the opening of their new computer hall with free Wi-Fi. They have asked you to deliver a speech on social media. The topic of your speech is, 'HOW SOCIAL MEDIA CAN INFLUENCE YOU'.

Your speech must consist of THREE paragraphs. UNDERLINE the keywords of each paragraph. (20)

1.2 After your speech the audience will have the opportunity to ask relevant questions about your topic: 'HOW SOCIAL MEDIA CAN INFLUENCE YOU'.

Write 10 possible questions that could be asked by members of the audience. Number the questions 1–10. (10 x 2) (20)
[40]

TOTAL SECTION A: 40

SECTION B: LANGUAGE SKILLS

QUESTION 2

Proofread the following passage and correct the punctuation and grammar mistakes. Write only the answer next to the question number (2.1–2.10) in the ANSWER BOOK.

The new office in action

(2.1) Every morning says Graham Foley (2.2) I put on my (2.3) ty go to the office. (2.4) Hardly unusual, surely (2.5) Well, it is if (2.6) .youre in Grahams (2.7) position (2.8) his office is no more than a flight of stairs away, and he could easily go to work in a (2.9) track suit if he wanted to. The (2.10) Office is on the top floor of his three-storey La Lucia home in Durban. (10 x 1) **[10]**

GENERAL STUDIES

QUESTION 3

3.1 Give the plural form of the following words:

3.1.1 Master

3.1.2 Woman

3.1.3 Lady

3.1.4 Business

3.1.5 Child

(5 x 1) (5)

3.2 Give antonyms of the following words:

3.2.1 Social

3.2.2 Group

3.2.3 Show

3.2.4 Quickly

3.2.5 Increased

(5 x 2) (10)

3.3 Re-write the following statements as negative statements:

3.3.1 Act fast on a detrimental social media post. (2)

3.3.2 Show that you are accountable to all parties. (2)

3.3.3 First National Bank recently committed to a social media mistake. (1)

[20]

TOTAL SECTION B: 30

GENERAL STUDIES

SECTION C: READING AND WRITING SKILLS

Read ADDENDUM A (attached), HIV and AIDS in the workplace and answer the questions.

QUESTION 4

4.1 Indicate whether the following statements are TRUE or FALSE. Choose the answer and write only 'true' or 'false' next to the question number (4.1.1–4.1.5) in the ANSWER BOOK.

4.1.1 HIV and AIDS affect hundreds of South Africans.

4.1.2 You must develop a workplace policy on HIV and AIDS.

4.1.3 When you are applying for a job, an employer can insist that you take an HIV test.

4.1.4 Employers cannot fire, retrench or refuse you a job because you are HIV positive.

4.1.5 First aid kit must be readily available in the workplace.

(5 x 1) (5)

4.2 What are the laws and guidelines about workplace rights for people who have HIV/AIDS?

Explain this statement in ONE paragraph (4–5 sentences) using your own words. (10)

4.3 According to ADDENDUM A (attached), what must you do if you have any questions about HIV/AIDS? (5)

[20]

TOTAL SECTION C: 20

SECTION D: MEETINGS, SEMINARS AND CONFERENCES

QUESTION 5

You are organising a one-day seminar to raise awareness of HIV/AIDS, at your institution. You need to send out a notice and an agenda to all the SRC members to attend the planning meeting.

The following must be included in your answer:

- A meeting notice to all the members concerned (date, time, place) (10)
- Draw up a proposed agenda for the meeting (include points of discussion of your choice) (10 x 2) (20)

[30]

TOTAL SECTION D: 30

GENERAL STUDIES

SECTION E: TEXTUAL STUDIES

QUESTION 6

Read the poem below and answer the questions:

Leisure

What is this life if, full of care,
We have no time to stand and stare?

No time to stand beneath the boughs
And stare as long as sheep or cows.

No time to see, when woods we pass,
Where squirrels hide their nuts in grass.

No time to see, in broad daylight,
Streams full of stars, like skies at night.

No time to turn at Beauty's glance,
And watch her feet, how they can dance.

No time to wait till her mouth can
Enrich that smile her eyes began.

A poor life this if, full of care,
We have not time to stand and stare.

[W.H Davies]

6.1 Who is W.H. Davies? (1)

6.2 Which word(s) do W.H. Davies repeat in this poem and why? (4)

6.3 Name the things that we have no time for, according to the poet.

Quote FIVE examples from the poem. (5 x 2) (10)

6.4 What does the word *Leisure* mean to you?

Give FOUR possible meanings or explanations. (4)

6.5 Name and explain the following underlined examples of figures of speech:

6.5.1 'Streams full of stars, <u>like</u> skies at night'.

6.5.2 'and <u>stare</u> as long as sheep or cows'.

GENERAL STUDIES

6.5.3 'stand and stare'

6.5.4 'stand and stare'

6.5.5 glance, dance ; pass, grass

(5 x 2) (10)

6.6 Is the poet referring to a human being or an animal in this poem? (1)
[30]

TOTAL SECTION E: 30

SECTION F: JOURNALISM

QUESTION 7

7.1 Compile a newsletter to be sent to all students at Luthi College to inform them about HIV/AIDS.

Remember the following must be included in the newsletter:

- Details of the institution
- The topic/Introduction to get their attention
- Use the following subheadings in FOUR paragraphs of the newsletter: Tests, Prevention, Treatment, Your Rights.
- In the conclusion, summarise and tell students to act or to do something. (30)

7.2 Design an advertisement to advertise the event in SECTION A, QUESTION 1. Remember the AIDA principle. Include ALL relevant information. (20)
[50]

TOTAL SECTION F: 50
GRAND TOTAL: 200

GENERAL STUDIES

Copyright reserved

ADDENDUM A

HIV/AIDS IN THE WORKPLACE

HIV/AIDS affect millions of South Africans, including working people. There are laws and guidelines about workplace rights for people who have HIV/AIDS.

- HIV-positive employees have the same rights and duties as other employees. They cannot be treated differently to other employees by employers or by co-workers.
- Employees cannot be fired, retrenched or refused a job because they are HIV positive.
- HIV-positive employees have the right to the same training, development and promotion as any other employee.
- When you are applying for a job, an employer cannot make you take an HIV test.
- There is a small risk that HIV can be spread by mistake through contact with infected blood.

It is important to know these things:

- Treat all blood as if it was infected. This is because we do not know everyone's HIV status.
- First-aid kits must be easily available in the workplace. They must contain protective gloves.
- Employees must be trained to prevent HIV transmission when helping an injured person.

Things that employers and employees can do:

- Develop a workplace policy on HIV/AIDS.
- Have medical assistance, insurance, retirement benefits and disability cover for all employees.
- Develop a workplace programme that includes awareness campaigns, condom distribution, treatment of STIs and care for HIV-positive staff members.
- If you have any questions about HIV/AIDS, you can phone the free 24-hour AIDS Helpline at 0800 012 322.

GENERAL STUDIES

Copyright reserved