higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

MARKING GUIDELINE

NATIONAL CERTIFICATE

INTRODUCTORY PUBLIC ADMINISTRATION N4

4 JUNE 2019

This marking guideline consists of 4 pages.

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SECTION A (COMPULSORY)

QUESTION 1

1.1	False	(2)
1.2	True	(2)
1.3	False	(2)
1.4	False	(2)
1.5	True	(2)
1.6	False	(2)
1.7	False	(2)
1.8	True	(2)
1.9	False	(2)
1.10	False	(2)
1.11	True	(2)
1.12	False	(2)
1.13	True	(1)
		[25]

TOTAL SECTION A: 25

SECTION B

QUESTION 2

2.1 Independent Electoral Commission (1)

2.2
- Manages the elections of national, provincial and municipal legislative bodies.
- Ensures that those elections are free and fair.
- Declares the results of those elections.
- Compiles and maintains the voters' roll. (4 × 2) (8)

2.3 Nelson Mandela (2)

2.4
- Person must be a South African citizen.
- 18 years and older
- Not subject to any disqualification contained in the act
- The person is not a South African citizen, but Parliament granted him/her the right to vote.
- All voters also must be in possession of an identity document or
- a temporary voter's card or a resident's permit to exercise their vote (6)

2.5
- The word *democracy* is derived from the Greek work *demos*,✓ which means *people,* and *kratein*,✓ which means *to govern*.✓
- The word *democracy* therefore means government for the people by the people.✓ (4)

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2.6
- Impose rates on properties
- May raise loans
- Revenue from trading undertakings
- Service charges
- Receive subsidies
- Revenue allocated by a province to local government (Any 4 × 1) (4)

[25]

QUESTION 3

3.1 3.1.1
- President
- Deputy President
- Ministers (3 × 2) (6)

3.1.2
- President presides over cabinet meetings.
- Cabinet functions as a consensus-seeking body reflecting the spirit of national unity.
- Each cabinet minister administers and manages his/her own portfolio in accordance with decision made by the cabinet. (3 × 2) (6)

3.2 3.2.1
- The Auditor General conducts performance audits✓ and special audits.✓
- The Auditor General can also investigate✓ a matter raised by a member of the public if he/she thinks it is in the public interest.✓
- The Auditor General produces annual audit reports on all state departments,✓ public entities,✓ municipalities✓ and public institutions✓ in order to help ensure accountability✓ and good governance✓ in the public sector.✓ (3 × 2) (6)

3.2.2
- The Public Protector receives and investigates complaints✓ from the public against government,✓ state agencies✓ and public officials.✓
- The Public Protector may investigate abuse of power,✓ violations of human rights, maladministration, dishonesty with regard to public money✓ and improper enrichment in/of:✓
- government at any level – this includes central✓ and provincial✓ government, state departments and local authorities.✓
- any person carrying out public functions.✓✓ (Any 3 × 2) (6)

3.3 Advocate Busisiwe Mkhwebane (1)

[25]

QUESTION 4

4.1
- The premier is elected at the first sitting of members of the provincial legislature.
- He/she is usually from the majority party in the provincial legislature.
- A judge designated by die Constitutional Court must preside over the premier's election. (3 × 2) (6)

4.2
- Population
- Individuals
- Interest and pressure groups
- Legislature institutions
- Cabinet secretariat
- Political office bearers
- International institutions
- Departmental and interdepartmental committees
- Central directives, research institutions and coordinating institutions
- Officials
- Newspapers and news media
- International influences (Any 5 × 2) (10)

4.3
- State corporations
- State departments
- Electoral Commission
- Human Rights Commission
- Auditor General
- Public Protector (Any 5 × 1) (5)

4.4
- Acts as chief manager of the municipality.
- Ensures that all assignments of the local municipality are properly carried out.
- Responsible for communication between the local government and appointment of officials.
- Acts as custodian for the provincial government in that he/she will liaise with them in reporting misconduct by other officials.
- Is the accounting officer of the municipality and must in his/her capacity accept responsibility for the expenditure of the money of the community.

(Any 4 × 1) (4)
[25]

TOTAL SECTION B: 75
GRAND TOTAL: 100

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