higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

N880**(E)**(J4)H

NATIONAL CERTIFICATE

INTRODUCTORY PUBLIC ADMINISTRATION N4

(21010014)

4 June 2019 (X-Paper)
09:00–11:00

This question paper consists of 5 pages.

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DEPARTMENT OF HIGHER EDUCATION AND TRAINING
REPUBLIC OF SOUTH AFRICA

NATIONAL CERTIFICATE
INTRODUCTORY PUBLIC ADMINISTRATION N4
TIME: 2 HOURS
MARKS: 100

INSTRUCTIONS AND INFORMATION

1. Answer ALL the questions.
2. Read ALL the questions carefully.
3. Number the answers according to the numbering system used in this question paper.
4. Write neatly and legibly.

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SECTION A

QUESTION 1

Indicate whether the following statements are TRUE or FALSE. Choose the answer and write only 'True' or 'False' next to the question number (1.1–1.13) in the ANSWER BOOK.

1.1 Mayors and deputy mayors are elected during the month of the local government general elections. (2)

1.2 Executive councils form part of the executive authority of the province in the same way as the cabinet forms part of the central government. (2)

1.3 One of the powers of the premier is to pardon offenders. (2)

1.4 The Auditor General has the power to investigate any conduct in connection with state affairs or public administration at any level of government that is alleged or suspected to be improper. (2)

1.5 State officials are not publicly accountable for all their deeds and misdeeds committed in public administration. (2)

1.6 The official in charge of a single directorate in state department is called a director. (2)

1.7 The rate at which money is lent is called the repo rate. (2)

1.8 Deputy ministers do not form part of the cabinet. (2)

1.9 The provincial legislature has authority over TVET colleges and universities of technology. (2)

1.10 The egalitarian system is a system of inequality. (2)

1.11 Camaraderie means that the wife's role in the family is that of educator and homemaker only. (2)

1.12 Not all citizens have the right of equality before the law. (2)

1.13 Winnie Madikizela Mandela was the woman popularly known as the Mother of the Nation in South Africa. (1)

[25]

TOTAL SECTION A: 25

SECTION B

Answer ALL THREE questions in SECTION B.

QUESTION 2

2.1 The Constitution has created a permanent body to promote and safeguard representative democracy in South Africa. This body will ensure free and fair elections in future. Name this body. (1)

2.2 Name the objectives of this body in QUESTION 2.1. (4 × 2) (8)

2.3 Who is the predecessor of the former South African President Thabo Mbeki? (2)

2.4 The franchise qualifications are laid down in the Electoral Act of 1993. List a few franchise qualifications. (6)

2.5 Explain the meaning of the word *democracy.* (4)

2.6 Local governments receive their money from various sources.

List such sources of revenue. (4)

[25]

QUESTION 3

3.1 The cabinet plays a very important role as an executive institution.

Discuss the role of the cabinet under the following headings:

3.1.1 Composition of the cabinet (3 × 2) (6)

3.1.2 Procedure and activities of the cabinet (3 × 2) (6)

3.2 Explain the role of the following control institutions:

3.2.1 Auditor-General (3 × 2) (6)

3.2.2 Public Protector (3 × 2) (6)

3.3 Who is the successor of the former Public Protector Advocate Thuli Madonsela? (1)

[25]

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QUESTION 4

4.1 The premier of a province has the powers and functions entrusted to him/her by the Constitution.

Describe the role of the premier under the heading: Election of a premier. (3 × 2) (6)

4.2 A policy is a declaration of intent, to do something or to have it done by a specified institution. There are different role players in policymaking.

Name FIVE role players except the commission of enquiry. (5 × 2) (10)

4.3 List FIVE types of administrative executive institutions found at central level of government. (5)

4.4 State and briefly explain FOUR functions of the town clerk. (4)

[25]

TOTAL SECTION B: 75
GRAND TOTAL: 100

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