higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

N1180**(E)**(N20)H

# NATIONAL CERTIFICATE

# MUNICIPAL ADMINISTRATION N5

(21010055)

**20 November 2018 (X-Paper)**
**09:00–12:00**

**This question paper consists of 6 pages.**

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# DEPARTMENT OF HIGHER EDUCATION AND TRAINING
# REPUBLIC OF SOUTH AFRICA

NATIONAL CERTIFICATE
MUNICIPAL ADMINISTRATION N5
TIME: 3 HOURS
MARKS: 200

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**INSTRUCTIONS AND INFORMATION**

1. Answer ALL the questions.
2. Read ALL the questions carefully.
3. Number the answers according to the numbering system used in this question paper.
4. Write neatly and legibly.

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## SECTION A

## QUESTION 1

1.1 Complete the following sentences by writing down the missing word or words next to the question number (1.1.1–1.1.7) in the ANSWER BOOK.

1.1.1 The length of time that an ex-councillor must be out of the council before he/she can be appointed as an official in the council is ... month(s).

1.1.2 The executive committee consists of the leaders and prominent members of the political parties commanding the majority in ...

1.1.3 The majority of matters submitted to councils for consideration or decision making are brought to their notice in the form of a ...

1.1.4 The first diamond in South Africa was found in …

1.1.5 There are three levels of government of which the last level is known as the ...

1.1.6 The first urban area in South Africa is ...

1.1.7 A natural person shall not have more than ... vote per local authority.

(7 × 2) (14)

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1.2 Choose a term from COLUMN B that matches a description in COLUMN A. Write only the letter (A–J) next to the question number (1.2.1–1.2.7) in the ANSWER BOOK.

| COLUMN A | | COLUMN B | |
|---|---|---|---|
| 1.2.1 | Sometimes difficult to reconcile individual interests with group interests | A | slums |
| 1.2.2 | Legal personality to summon and to be summoned | B | chairperson |
| 1.2.3 | Result of neglecting a house to deteriorate to an unacceptable standard | C | weak mayoral system |
| 1.2.4 | May introduce matters of urgency during meetings | D | mayor |
| 1.2.5 | Mayoral system used in America | E | political factor |
| 1.2.6 | Official entrusted with ceremonial duties in towns and cities | F | municipal manager |
| 1.2.7 | Accounting officer of local government | G | president |
| | | H | judicial factor |
| | | I | premier |
| | | J | strong mayoral system |

(7 × 2) (14)

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1.3 Indicate whether the following statements are TRUE or FALSE. Choose the answer and write only 'True' or 'False' next to the question number (1.3.1–1.3.6) in the ANSWER BOOK.

1.3.1 An unrehabilitated insolvent liable for payment of rates and services is qualified to be a councillor.

1.3.2 The minimum number of members to serve in a management committee is six.

1.3.3 In a strong mayoral system the mayor is elected by fellow councillors.

1.3.4 The South African government is based on a unitary system because the central government is the supreme legislative and executive authority.

1.3.5 In some instances the approval of the premier is required before local authorities can undertake specific work.

1.3.6 A councillor, who is qualified as an accountant and registered with a professional body for accountants, can become a town treasurer.

(6 × 2) (12)
**[40]**

**TOTAL SECTION A: 40**

## SECTION B

## QUESTION 2

2.1 Name FIVE objectives of local government as set out in the Constitution of the Republic of South Africa Act No. 108 of 1996. (5 × 2) (10)

2.2 Give TEN reasons why local authorities render services. (10)

2.3 Describe the role of local government with regard to housing services. (5 × 2) (10)

2.4 Which procedures should be followed when preparing a voters' roll for local elections? (10)
**[40]**

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## QUESTION 3

| | | | |
|---|---|---|---|
| 3.1 | Describe the influence of politics on municipalities. | (5 × 2) | (10) |
| 3.2 | Discuss the composition of a management committee. | (5 × 2) | (10) |
| 3.3 | Discuss how municipalities issue commercial licences. | (5 × 2) | (10) |
| 3.4 | State the roles and powers of a mayor. | | (10) |
| | | | **[40]** |

## QUESTION 4

| | | | |
|---|---|---|---|
| 4.1 | When locating space for residential and business purposes, municipalities must make sure that they take care of future needs. | | |
| | Discuss how town planning is done in municipalities. | (5 × 2) | (10) |
| 4.2 | Imbalances of services and resources result in people moving to cities. | | |
| | Discuss the influence of urbanisation. | (5 × 2) | (10) |
| 4.3 | What are the disadvantages of a multiple-committee system? | (5 × 2) | (10) |
| 4.4 | James keeps on saying that politics is a dirty game. | | |
| | Convince him that this is not the case by giving the advantages of party politics. | (5 × 2) | (10) |
| | | | **[40]** |

## QUESTION 5

| | | | |
|---|---|---|---|
| 5.1 | State the basic functions performed by the management committee in a local authority. | (5 × 2) | (10) |
| 5.2 | State the powers that have been granted to local authorities in terms of the Local Government Transition Act, Act No. 209 of 1993. | (5 × 2) | (10) |
| 5.3 | Describe the influence of geographical characteristics on local authorities. | (5 × 2) | (10) |
| 5.4 | Which role does the premier play in municipalities? | (5 × 2) | (10) |
| | | | **[40]** |

**TOTAL SECTION B: 160**
**GRAND TOTAL: 200**

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