higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

GSN670**(E)**(M25)

NATIONAL CERTIFICATE

INFORMATION PROCESSING N4

(6020254)

25 May 2018 (X-Paper)
09:00–12:00

THE QUESTION PAPER MUST BE HANDED TO CANDIDATES 30 MINUTES BEFORE THE COMMENCEMENT OF THE EXAMINATION.

This question paper consists of 21 pages.

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DEPARTMENT OF HIGHER EDUCATION AND TRAINING
REPUBLIC OF SOUTH AFRICA

NATIONAL CERTIFICATE
INFORMATION PROCESSING N4
TIME: 3 HOURS
MARKS: 300

SECTION A: TYPING TECHINQUE	**2 HOURS**	**200**
SECTION B: WORD PROCESSING	**1 HOUR**	**100**
GRAND TOTAL	**3 HOURS**	**300**

CANDIDATES ARE ALLOWED 30 MINUTES TO READ THE INSTRUCTIONS BEFORE ANSWERING THE QUESTION PAPER. INVIGILATORS WILL EXPLAIN IF NECESSARY.

SECTION A: TYPING TECHNIQUE

1. Candidates who are NOT ready and on time for the TIMED ACCURACY TEST (QUESTION 1), will only be allowed to enter the classroom AFTER the expiration of the TEN MINUTES allowed for the test.

2. Candidates are allowed 3 MINUTES to read through QUESTION 1 before the commencement of the examination.

3. The TIMED ACCURACY TEST must be keyed in at the BEGINNING of the examination.

4. After the expiration of the TEN MINUTES invigilators will collect the tests and sign directly after the last typed word on each page. Tests that are not signed by the invigilator will NOT be marked. Tests will be retained until the completion of the examination whereafter in the presence of the candidates, it will be put in the EXAMINATION FOLDERS.

SECTION B: WORD PROCESSING

1. ANSWER ALL THE QUESTIONS.

2. Procedure for QUESTIONS 7A and 8A: Key in, save and print.

3. Procedure for QUESTIONS 6B, 7B and 8B: Retrieve, copy and process according to the instructions in part B of each question. Save and print.

4. Place part A as well as part B in your EXAMINATION FOLDER.

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PRINTING

1. You have to print your answers during the THREE hours allowed for keying in and processing. NO extra time is allowed after the THREE hours has expired.

2. Each answer must be printed on a SEPARATE A4 PAPER. Use only ONE side of the paper.

GENERAL

1. You may use a calculator, a computer ruler and a dictionary. You may also use the ASCII codes as well as the template.

   NO NOTES OR ANY NONPERMISSIBLE MATERIAL MAY BE HIDDEN IN OR TRANSCRIBED INTO THESE ARTICLES.

2. Use only COURIER NEW 12 pt except if otherwise indicated in the question paper.

3. Save your work at regular intervals to prevent loss of keyed-in data during a power failure. Only the duration of the power failure will be allowed additionally – NO extra time will be allowed for loss of work.

4. In the event of a computer or printer defect, the invigilator will make the necessary arrangements for you to continue with the examination and the ACTUAL TIME LOST will be allowed additionally.

5. Key in the QUESTION NUMBER as well as your EXAMINATION NUMBER on each question. NO questions without printed EXAMINATION NUMBERS will be marked**.**

6. HAND IN THE FOLLOWING AT THE END OF THE EXAMINATION SESSION:

   6.1 EXAMINATION FOLDER with printouts to be marked in the same order as the questions in the examination paper

   6.2 DISK/MEMORY STICK – properly marked with your EXAMINATION NUMBER

   6.3 ALL other printouts. NO printouts may be taken out of the examination room or put into bins.

7. Any attempt to obtain information or to give information to another candidate is a violation of the examination rules and will be treated in a serious light. If you are found guilty of such violation, steps will be taken against you.

WAIT FOR THE INSTRUCTION FROM THE INVIGILATOR BEFORE YOU TURN THE PAGE.

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SECTION A: TYPING TECHNIQUE

		TIME	MARKS
QUESTION 1:	**TIMED ACCURACY TEST**	**10 minutes**	**20**
QUESTION 2:	**TABULAR STATEMENT**	**33 minutes**	**54**
QUESTION 3:	**BUSINESS LETTER**	**37 minutes**	**60**
QUESTION 4:	**ADVERTISEMENT**	**28 minutes**	**46**
QUESTION 5:	**AFRICAN LANGUAGE**	**12 minutes**	**20**
TOTAL		**120 minutes**	**200**

WORK FAST AND ACCURATELY.

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QUESTION 1: TIMED ACCURACY TEST

TIME: 10 MINUTES **MARKS: 20**

MARGINS:		**PAPER:**	**A4 portrait**
Left:	**2.54 cm/1"**	**HYPHENATION:**	**No**
Right:	**2.54 cm/1"**	**JUSTIFICATION:**	**Left**
SPEED:	**35 wpm (minimum requirement)**	**LINE SPACING:**	**1.5 (1½) or double**
FONT:	**Courier New 12 pt**		

1. **The TIMED ACCURACY TEST below must be keyed in once only.**
2. **The passage allows for speeds of 35 and 40 words per minute.**
3. **Key in your EXAMINATION NUMBER, the QUESTION NUMBER and your STATION/COMPUTER NUMBER.**
4. **Save the document as Q1 and print.**
5. **The TIMED ACCURACY TEST will be collected and signed by the invigilators. At the end of the examination session, in your presence, the PRINTOUT will be put in your EXAMINATION FOLDER.**

Every new business starts with an idea. Maybe there is something you are really knowledgeable and passionate about or perhaps you think you have found a way to fill a gap in the marketplace. Wherever your interests lie, it is almost guaranteed that there is a way to turn it into a business.

Once you have narrowed your list of ideas down to one or two, do a quick search for existing companies in your chosen industry. Learn what the current brand leaders are doing and figure out how you can do it better. If you think your business can deliver something other companies don't, you've got a solid idea and are ready to create a business plan.

Another option is to open a franchise of an established company. The concept, brand following and business model are already in place; all you need is a good location and the means to fund your operation.

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QUESTION 1: TIMED ACCURACY TEST (CONTINUED)

A global business consultant and CEO of operational strategy consulting firm BMGI cautioned would-be entrepreneurs against starting a business just for the sake of being a business owner: you need a viable business model not just an idea.

Now that you have your idea in place, you need to ask yourself a few important questions: What is the purpose of your business? Who are you selling to? What are your end goals? How will you finance your start-up costs? All of these questions can be answered in a well-written business plan.

A business plan helps you figure out where your company is going, how it will overcome any potential difficulties and what you need to sustain it.

Starting any business has a price, so you need to determine how you are going to cover those costs. Do you have the means to fund your start-up or will you need to borrow money? If you are planning to make your new business your full-time job, it is wise to wait until you have at least some money put away for start-up costs and for sustaining yourself in the beginning before you start making a profit.

35 wpm

40 wpm

While many entrepreneurs

[20]

QUESTION 2: TABULAR STATEMENT

TIME: 33 MINUTES **MARKS: 54**

MARGINS: Equal margins **FONT: Courier New 12 pt** **PAPER: A4 landscape**	**JUSTIFICATION: As indicated** **LINE SPACING: As indicated**

1. **Key in your EXAMINATION NUMBER, the QUESTION NUMBER and your STATION/COMPUTER NUMBER as a header.**
2. **Take ALL proofreading signs into consideration.**
3. **Proofread, save the document as Q2 and print.**
4. **Put the PRINTOUT in your EXAMINATION FOLDER.**

Statistics of / Small Business Enterprise uc, bold, ital, centre
#
Refers to general trade connducted sp
#

Month which ends on uc	Income[1] uc, bold			Expenditure ~~dividends~~ uc, bold del			Profit % uc
	Sales	Rent	Other[1]	Wages	Software	Other[2]	
	R'000 #	R'000	R'000	R'000	R'000	R'000	~~24~~ stet
Mar	400 000 #	48	700	1 500	45 000	34	~~25~~
Jan	350 000 #	50	800	1 300	35 000	45	16
Apr	300 000 #	70	900	1 600	25 000	40	20
Feb	250 000 #	60	600	2 500	50 000	10	25
Jun	200 000 #	55	450	3 904	60 000	15	18
May	320 000 #	60	320	1 700	20 000	20	17
Aug	500 890 #	80	560	2 000	65 000	50	19
Jul	500 000 #	92	230	4 200	30 000	25	14
Sept	600 090	88	430	4 500	69 080	55	24

#
2 Comparative information only
1 Includes cleaning material and postage
Arrange footnote in correct numerical sequence
Type all months in full, arrange months in chronological order and retain figures as is

[54]

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QUESTION 3: BUSINESS LETTER

TIME: 37 MINUTES **MARKS: 60**

MARGINS: **Left: Use LETTERHEAD** **Right: 2.54 cm/1"** **FONT: Courier New 12 pt** **(Except where indicated otherwise)**	**PAPER: A4 portrait** **HYPHENATION: Yes** **JUSTIFICATION: Left** **LINE SPACING: Single, with double line spacing between paragraphs**

1. **Retrieve the letterhead QUESTION 3 from your network/hard disk/memory stick.**
2. **Key in your EXAMINATION NUMBER and your STATION/COMPUTER NUMBER as a footer.**
3. **Proofread, save the document as Q3 and print.**
4. **Put the PRINTOUT in your EXAMINATION FOLDER.**

Arrange paragraphs in numerical order and indent.

Today's date in full

♯

Receiver: Mrs M Tshilande, PO Box 248, Tshidimbini, 0972 Display correctly

♯

Content heading: Steps to starting your own business uc, bold, display correctly

♯

Dear Partner

♯ All underlined headings must be in capital letters and bold

1. Personal evaluation [Why do you want to start a business? NP

♯ trs

3. Make it legal [Name business, your register it. NP

♯

4. Write a business plan [Define your strategy, tactics and specific activities for NP
~~export~~ stet
~~execution~~ including ʌ dates, deadlines, budgets and cash flow. ʌ key

♯

2. Analyse / industry [Who will buy your product or servises? NP sp

♯

6. Set up shop [Find a location, negotiate leases, buy stock. NP

♯

5. Get finance [Most small businesses begin with private financing from credit NP
cards, personal loans, help from / family, etc. in full

----------Insert a page break after paragraph 5----------

Number second page as 2 top left

7. Expect to make mistakes [/ great thing about owning your own business is that NP
~~for~~ you get to decide what you want to do and in what direction you want to grow.

♯ del ital

For more information call / SEDA office on 015♯9633490 or send an e-mail to seda@help.co.za. bold

Yours faithfully, Tshamano Wavhudi, Seda Officer Display conclusion correctly

♯ = letter space

[60]

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QUESTION 4: ADVERTISEMENT

TIME: 28 MINUTES **MARKS: 46**

MARGINS:		**HYPHENATION:**	**Yes**
Left:	**2.54 cm/1"**	**LINE SPACING:**	**As indicated**
Right:	**2.54 cm/1"**	**FONT:**	**Courier New 12 pt (Except where indicated otherwise)**
PAPER:	**A4 portrait**		

1. **Key in your EXAMINATION NUMBER, the QUESTION NUMBER and your STATION /COMPUTER NUMBER as a header.**
2. **Take ALL proofreading signs into consideration.**
3. **Proofread, save the document as Q4 and print.**
4. **Put the PRINTOUT in your EXAMINATION FOLDER.**

move

ǂ

Benefits of registering a company through us — centre, uc, bold

ǂ

~~hope~~ stet

We ~~promise~~ fast & effective online service @ CIPC or your money back.

ǂ u/line

Our requirements are simple and easy: apply online & eʌmail/fax your ID no. ʌ- in full

ǂ ital

FREE optional growth services @ our partners: tender alerts @ trade world, bank account, finance @ SEDA, business listings in yellow pages, mentorship @ RaizCorp.

ǂ trs

- Disclaimer: since Trading 2006. We are company secretarial specialists & profesional accountants (SAIBA, SAIPA & SAIT) representing sp clients at institutions – we are not / government. — d/s

ǂ in full

☎ Toll-free consultation: 0800♯007♯269 (Mon-Fri 9 am–4 pm). right-align

Start your own small business in future — Arial 18 pt, uc, bold, centre

Candidate: Replace [@] with [at] and [&] with [and]

[46]

QUESTION 5: AFRICAN LANGUAGE

TIME: 12 MINUTES **MARKS: 20**

MARGINS:		**PAPER:**	**A4 portrait**
Left:	**2.54 cm/1"**	**HYPHENATION:**	**No**
Right:	**2.54 cm/1"**	**JUSTIFICATION:**	**Left**
FONT:	**Courier New 12 pt**	**LINE SPACING:**	**1.5 (1½)**

1. **Key in your EXAMINATION NUMBER, the QUESTION NUMBER and your STATION/COMPUTER NUMBER as a header.**
2. **Proofread, save the document as Q5 and print.**
3. **Put the PRINTOUT in your EXAMINATION FOLDER.**

Hi mpfumelelo wo xavisa mimovha na nomboro ku chayela movha lowu wu nga tsarisiwangiki epatwini ra Afrika-Dzonga, u fanele ku sungula u endla xikombelo xa mpfumelelo na nomboro ya ku xavisa movha.

Nomboro ya ku xavisa movha yi tirhisiwa hi vamaki lava va nga titsarisela, vaaki kumbe varhumeli va nhundzu ehandle,

[20]

TOTAL SECTION A: 100

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SECTION B: WORD PROCESSING

WORK FAST AND ACCURATELY

QUESTION 6:	**PARAGRAPHS**	**A**	**00 MINUTES**	**00**
		B	**15 MINUTES**	**25**
QUESTION 7:	**INCOME STATEMENT**	**A**	**10 MINUTES**	**16**
		B	**14 MINUTES**	**23**
QUESTION 8:	**LETTER OF APPLICATION**	**A**	**8 MINUTES**	**14**
		B	**13 MINUTES**	**22**
	TOTAL		**60 MINUTES**	**100**

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QUESTION 6

QUESTION 6A: PARAGRAPHS

TIME: ALREADY KEYED IN **MARKS: 00**

MARGINS:		**PAPER:**	**A4**
Left:	**3.81 cm/1.5"**	**HYPHENATION:**	**No**
Right:	**3.81 cm/1.5"**	**JUSTIFICATION:**	**Justify**
FONT:	**Courier New 12 pt**	**LINE SPACING:**	**Double (2)**

1. **This document has already been keyed in and saved on your network/hard disk/ memory stick as Q6A.**
2. **Retrieve the document. Proofread and correct errors if necessary.**
3. **Process according to instructions in QUESTION 6B.**

If the document has not been keyed in, you must key it in as shown below. Proofread and save it as Q6A. Process according to the instructions in QUESTION 6B.

DO NOT PRINT QUESTION 6A.

Our country needs entrepreneurs. But how do you go about starting a business?

Support The Enterprise Small Development Agency (SEDA) provides business development and support services for small enterprises. SEDA will give you all the information you need to start a business, including how to write a business plan, and once you have a business, to develop it.

The Department of Labour has useful tips for self-employment.

Funding Funding for various types of businesses is available through the Industrial Development Corporation or the Department of Trade and Industry's Government Investment Incentives.

Registering a business The SAGS website has information on registering a business in all official languages.

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QUESTION 6A (CONTINUED)

Starting a business involves planning, making key financial decisions and completing a series of legal activities. These 10 easy steps can help you plan, prepare and manage your business.

Step 1: Write a business plan Use these tools and resources to create a business plan.

Step 2: Get business assistance and training Take advantage of free training and counselling services, from preparing a business plan and securing financing, to expanding or relocating a business.

Step 3: Choose a business location Get advice on how to select a customer-friendly location and comply with zoning laws.

Step 4: Finance your business Find government-backed loans, venture capital and research grants to help you get started.

Step 5: Determine the legal structure of your business Decide which form of ownership is best for you: sole proprietorship, partnership, limited liability company (LLC), corporation, S corporation, nonprofit or cooperative.

Step 6: Register a business name ('Doing Business As') Register your business name with the Companies and Intellectual Property Commission. Learn which tax identification number you'll need to obtain from SARS.

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QUESTION 6A (CONTINUED)

Step 7: Register for government and local taxes Register with the authorities to obtain a tax identification number, and for workers' compensation, unemployment and disability insurance.

Step 8: Obtain business licences and permits Get a list of national, provincial and local licences and permits required for your business.

Step 9: Understand employer responsibilities

Step 10: Find local assistance Contact your local SEDA office to learn more about how they can help.

Start-up resources There are a number of available programmes to assist start-up, microbusinesses and underserved or disadvantaged groups. The following resources provide information to help specialised audiences start their own businesses.

NO MARKS ARE ALLOCATED FOR THIS QUESTION.

Copyright reserved

QUESTION 6B – PROCESSING

TIME FOR PROCESSING: 15 minutes **MARKS: 25**

1.	**Retrieve the document saved as Q6A and immediately changes the document name to 6BQ. Process according to the instructions.**
2.	**Change the left- and right-hand margin to 2.54 cm/1" and content must be Courier New 12 pt.**
3.	**Justification must be left and use the hyphenation function.**
4.	**Change line spacing to single line spacing with double line spacing between paragraphs and indent.**
5.	**Find and replace [SAGS] with South African Government Services.**
6.	**Do all the processing as indicated in the text.**
7.	**Proofread, save the document as Q6B and print.**
8.	**Put the PRINTOUTS in your EXAMINATION COVER.**

Λ Starting your own business caps, bold, Arial 18 pt, centre

ǂ

Our country needs entrepreneurs. But how do you go about starting a business?

ǂ

uc, ital trs

Support [The Enterprise Small Development Agency (SEDA) provides NP
business development and support services for small enterprises.
[SEDA will give you all the information you need to start a NP
business, including how to write a business plan, and once you have a business, to develop it.

ǂ

~~Health~~ stet

The Department of ~~Labour~~ has useful tips for self-employment. uc

ǂ

uc, ital

Funding [Funding for various types of businesses is available NP
through the Industrial Development Corporation or the Department of Trade and Industry's Government Investment Incentives.

ǂ

uc, ital

Registering a business [The SAGS website has information on NP
registering a business in all official languages.

----------page break----------

QUESTION 6B (CONTINUED)

Insert page numbers, starting from 2, top centre

↗ 10 steps to starting a business Arial 14 pt, uc, bold, ital, centre
↨
[Starting a business involves planning, making key financial NP
decisions and completing a series of legal activities. [These NP uc
10 easy steps can help you plan, prepare and manage your business.
↨
Change all underlined text to uc, bold, create new paragraphs as indicated and indent content below the headings as indicated below
Step 1: Write a business plan
↨
Use these tools and resources to create a business plan. ↗ This written guide will help you map out how you insert will start and run your business successfully.
↨
Step 2: Get business assistance and training [Take advantage of free training and counselling services, from preparing a business plan and securing financing, to expanding or relocating a business.
↨
Step 3: Choose a business location [Get advice on how to select a customer-friendly location and comply with zoning laws.
↨
Step 4: Finance your business [Find government-backed loans, venture capital and research grants to help you get started.
↨
Step 5: Determine the legal structure of your business [Decide which form of ownership is best for you: sole proprietorship, partnership, limited liability company (LLC), corporation, S corporation, nonprofit or cooperative.
↨
Step 6: Register a business name ('Doing Business As') [Register your business name with the Companies and Intellectual Property Commission. Learn which tax identification number you'll need to obtain from SARS.
↨
Step 7: Register for government and local taxes [Register with the authorities to obtain a tax identification number, and for workers' compensation, unemployment and disability insurance.

----------page break----------

Step 8: Obtain business licences and permits [Get a list of national, provincial and local licences and permits required for your business.
↨

QUESTION 6B (CONTINUED)

Step 9: Understand employer responsibilities [Λ Learn the NP insert legal steps you need to take to hire employees.

ǂ

Step 10: Find local assistance [Contact your local SEDA office to learn more about how they can help.

ǂ

uc, ital

Start-up resources [There are a number of available programmes NP to assist start-up, microbusinesses and underserved or disadvantaged groups. ~~The following resources provide information to help specialised audiences start their own businesses.~~ del

ǂ

Λ You can save money when starting or expanding your business by insert using government surplus.

Λ From commercial real estate and cars, to furniture, computers and insert office equipment, find what you need for your business in one place.

[25]

QUESTION 7A: INCOME STATEMENT

TIME: 10 MINUTES **MARKS: 16**

MARGINS: **Left: 2.54 cm/1"** **Right: 2.54 cm/1"** **FONT: Arial 12 pt**	**PAPER: A4 portrait** **JUSTIFICATION: As indicated** **LINE SPACING: Single (except where indicated otherwise)**

1. **Key in your EXAMINATION NUMBER, the QUESTION NUMBER and your STATION/COMPUTER NUMBER.**
2. **Take ALL proofreading signs into consideration.**
3. **Proofread, save the document as Q7A and print.**
4. **You may use a spelling checker when you proofread.**
5. **Put the PRINTOUT in your EXAMINATION FOLDER.**

Audited results for the year ended 30 Jun 2017

Income statement	2017 R000	2016 R000
Sales	2246300	2007154
ǂ		
Working profit based on cost	450343	391665
Additional depreciation	18098	18073
ǂ		
Real working profit		
Net interest paid		
ǂ		
Profit before taxation		
Tax		
ǂ		
Profit after taxation		
External shareholders' interest		
Part of retained income of relevant companies		
ǂ		
Profit attributed to shareholders		

(16)

QUESTION 7B: PROCESSING

TIME: 14 MINUTES **MARKS: 23**

1. Retrieve the document saved as Q7A and immediately changes the document name to 7BQ. Process according to the instructions. **2. Do all the processing as indicated in the text.** **3. Proofread, save the document as Q7B and print.** **4. Put the PRINTOUT in your EXAMINATION FOLDER.**

Audited results for the year ended 30 Jun 2017 uc, bold in full
ǂ
ʎ The directors announced herewith the audited results for the year ended 30 Jun 2017 in full
ǂ The amounts in the 2017 column must be in bold

Income statement bold	2017 bold R000 bold	2016 bold R000 bold
Sales	2246300	2007154
Working profit based on cost	450343	391665
Additional depreciation	18098	18073
Real working profit	403385	398753
Net interest paid	95393	69789
Profit before taxation	319883	295108
Tax	107972	105613
~~before~~ stet		
Profit ~~after~~ taxation	211066	189942
External shareholders' interest	11073	9772
Part of retained income of relevant companies runs on	620	1712
Profit attributed to shareholders	200656	180334
ǂ ʎ Retained income for the year	91086	82089

Candidate: Insert horizontal and vertical lines as indicated.

(23)
[39]

QUESTION 8A: LETTER OF APPLICATION

TIME: 8 MINUTES **MARKS: 14**

MARGINS:		**PAPER:**	**A4 portrait**
Left	**3.81 cm/1.5"**	**HYPHENATION:**	**No**
Right:	**2.54 cm/1"**	**JUSTIFICATION:**	**Left**
FONT:	**Courier New 12 pt**	**LINE SPACING:**	**Double (2)**

1. **Key in your EXAMINATION NUMBER, the QUESTION NUMBER and your STATION/COMPUTER NUMBER.**
2. **Take ALL proofreading signs into consideration.**
3. **Proofread, save the document as Q8A and print.**
4. **You may use a spelling checker when you proofread.**
5. **Put the PRINTOUT in your EXAMINATION FOLDER.**

I would like to apply for the post of manager that was advertised in the Sunday Times. As an ambitious and focused individual, I believe that I would be an ideal candidate for the job. You will see from my CV that I have experience in managing a range of clients. You are welcome to contact me on 072 052 1790 or at wavhudimu@gmail.com.

(14)

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QUESTION 8B: LETTER OF APPLICATION

TIME: 13 MINUTES **MARKS: 22**

1. **Retrieve the document saved as Q8A and immediately changes the document name to 8BQ. Process according to the instructions.**
2. **Change the line spacing to single with double line spacing between paragraphs.**
3. **Change the left-hand margin to 2.54 cm/1".**
4. **Do all the processing as indicated in the text.**
5. **Proofread, save the document as Q8B and print.**
6. **Put the PRINTOUT in your EXAMINATION FOLDER.**

Set a tabular stop at 9 cm/4.5" from the left-hand margin and insert sender's address

ʎ P.O. Box 234
Thohoyandou uc s/s
0950

ǂ
ʎ Insert today's date in full
ǂ
Receiver's address:
ʎ Ms P Tshilande
PO Box 423 s/s
Sibasa uc
0970
ǂ
ʎ Sir/Madam
ǂ
ʎ Application for the position: Manager uc
ǂ
I would like to apply for the post of manager that was ~~published~~ stet ~~advertised~~ in the Sunday Times. As an ambitious and focused individual, I believe that I would be an ideal candidate for the job. [You will see from my CV that I have experience in managing a NP in full range of clients. [I shall contact you in the next few days to check if you NP require any additional information from me. [You are welcome to contact NP me on 072 052 1790 or at wavhudimu@gmail.com.
ǂ
ʎ Thank you for your consideration.

ʎ Yours faithfully, Mudau Wavhudi Display correctly

(22)
[36]

TOTAL SECTION B: 100
GRAND TOTAL: 300

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