higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

MARKING GUIDELINE

NATIONAL CERTIFICATE (VOCATIONAL)

ENGLISH FIRST ADDITIONAL LANGUAGE

(First paper)

NQF LEVEL 3

2 November 2022

This marking guideline consists of 8 pages.

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SECTION A: COMPREHENSION

QUESTION 1

1.1 Anybody who wants to enhance their leadership skills. (2)

1.2 1.2.1 B / To inform and inspire

1.2.2 D / Transformational leaders make the entire team grow in strength.

1.2.3 B / To change someone for the better.

1.2.4 B / Passion

(4 × 2) (8)

1.3 1.3.1 2021

1.3.2 Fact (2 × 1) (2)

1.4 1.4.1 If you value your followers, you treat them in a way that shows them you appreciate their worth.✓✓ (Any relevant response)

1.4.2
- Send them on training. ✓
- Provide incentives. ✓
- Acknowledge their traditions. (Any relevant response)

(2 × 2) (4)

1.5
- Pastor ✓✓
- Priest
- Rabbi
- Imam
- Sheikh

(Any 1 × 2) (2)

1.6 Imitate (1)

1.7
- Assertive ✓
- Adaptable ✓
- Dutiful ✓
- Positive ✓
- Empowering
- Inspiring
- Value followers
- Enthusiastic
- Genuine
- Energetic
- Helping the group achieve its goals
- Care about helping each member reach his or her full potential. (Any 4 × 1) (4)

1.8 1.8.1 Figurative (1)

1.8.2 It refers to an ideal way of viewing the world/it is linked to the expression that everything is 'rosy'. (Any relevant response) (2)

1.9 Informing the team members that you welcome their ideas. ✓✓ (2)

1.10
- Financial reward ✓✓
- Prizes ✓✓
- Car allowance
- Gifts
- Time off (Any relevant response) (2 × 2) (4)

1.11 'Happy people tend to perform better at work.'
(Award 1 mark for correct 8 consecutive words, and 1 mark for correct use of quotation marks.) (2)

1.12
- Yearly ✓✓
- Once a year
- Every 12 months (Any 1 × 2) (2)

1.13
- Lead the way ✓✓
- Lead with change (Any relevant response) (2)

1.14
- I learnt that to manage well is to lead well.
- I learnt that you get more out of a team if you are in touch with them.

(Award 1 or 2 marks depending on the relevance of the response.) (2)
[40]

TOTAL SECTION A: 40

SECTION B: SUMMARY

QUESTION 2

CONTENT

Any SEVEN relevant points (1 point per line), for example:

1. Princess Diana changed people's views by shaking hands with an AIDS patient.✓
2. Malala took a bullet for her fight against female discrimination.✓
3. Martin Luther King modelled his belief in non-violence.✓
4. Eleanor Roosevelt fought for rights of women in the workplace.✓
5. Luis Urzúa took charge and organised men to cope with long-term survival.✓
6. Rosa Parks fought for human rights.✓
7. Jacinda Arden hosted a live page after putting her child to sleep.✓

NOTE

- Points must be coherent, i.e. they must make sense to the marker.
- Markers are required to verify the number of words used (70–80 words).
- Only mark the first 80 words. If the word limit is exceeded, draw a double line (//) after 80 words and do not mark the rest.
- Abbreviations are counted as complete words.
- Direct quotations (verbatim) are treated as language (grammar) errors and should be indicated with 'Q'.
- Even if the summary is presented in the incorrect format, it must be assessed.
- Summaries that are short (under 70 words) but contain all the required points should be marked.

CONTENT (7)	LAYOUT (1)	GRAMMAR/LANGUAGE/STYLE (2)	
7 points ✓✓✓✓✓✓✓ Any SEVEN correctly summarised points.	Award 1 mark for a numbered/bulleted point-form summary.	2	Less than 3 errors
		1	More than 3 errors
		0	More than 4 errors / copied verbatim.

[10]

TOTAL SECTION B: 10

SECTION C: VIEWING

QUESTION 3

3.1 Students who want to be better leaders/entrepreneurs in the future. (2)

3.2
- The image/picture ✓
- The large font ✓
- The course fee (Any 2 × 1) (2)

3.3 Summer Leadership Bootcamp ✓✓ / Boot camp training course/ Leadership camp (2)

3.4 2 weeks (2)

3.5 3.5.1 Any FOUR:
- Leadership development ✓
- Business idea generation ✓
- Student entrepreneurship ✓
- Team building games ✓
- Talent/Special skills hunt
- Excursions (Any 4 × 1) (4)

3.5.2 No (1)

3.5.3 There are outdoor teambuilding/group activities like games, talent/special skills hunt and excursions. ✓ (2)

3.6 3.6.1 Northern Hemisphere ✓ (1)

3.6.2 It is a Summer Leadership Bootcamp ✓ taking place in July/August – the summer months of the Northern Hemisphere.✓ **Or:**
It is happening in the summer months of the Northern Hemisphere. (2)

3.7 James,✓ Modestus ✓or Victor ✓ (3)

3.8 3.8.1 No (1)

3.8.2
- The cost is not given in rands.✓ / The cost is given in Nigerian Naira.
- The email addresses end in .com.ng✓ / do not end in .co.za.
- The dialling code for the phone begins with 0234. ✓ (3)

[25]

QUESTION 4

4.1 The bald man. ✓ / The speaker in Frame 1 / The man on the left. (1)

4.2 It is used to emphasise the word 'great'.✓✓ / It is being used sarcastically. / The speaker is indicating that the leader is greatly disliked. (2)

4.3 It shows that the leader does not usually listen to the views of others.✓✓ (2)
[5]

TOTAL SECTION C: 30

SECTION D: LANGUAGE IN PRACTICE

QUESTION 5

5.1 are
5.2 courses
5.3 determines
5.4 Would (capital 'W')
5.5 for
5.6 role
5.7 Management (capital 'M')
5.8 whole
5.9 productivity
5.10 Lastly (capital 'L')

(10 × 1) **[10]**

QUESTION 6

6.1 6.1.1 A productive worker is a someone who does/achieves a lot✓ in terms of work.✓ (2)

6.1.2 Assonance✓ (1)

6.1.3 A good leader kn**ows** the way, g**oes** the way and sh**ows** the way.✓ (1)

6.2 6.2.1 Moral of the story:✓ There must be a colon after 'story'. (1)

6.2.2 The colon indicates that the second clause explains the first – it tells the reader what the moral of the story is.✓ / The colon introduces the Moral of the Story. (1)

6.2.3 It emphasises the fact that only people in very high positions can get away with doing nothing.✓✓ (2)

6.3 Alan said **that**✓ **he**✓ **was**✓ the new leader for **that**✓ team.
(Award 1 mark for **not using** quotation marks.) (5)

6.4 The team **will be**✓**helped**✓ to prosper **by me**.✓/ The team **will be helped by me** to prosper. (3)

6.5 When I talk to managers, I get the feeling that they are important, **but**✓✓ when I talk to leaders, I get the feeling that I am important.

OR

When I talk to managers, I get the feeling that they are important, **however**, when I talk to leaders, I get the feeling that I am important.

NOTE: These sentences may also be joined using the conjunctions 'yet', 'although' or 'though'. (2)

6.6 6.6.1 Future (tense)✓ (1)

6.6.2 I **could** ✓✓help the team to prosper. (2)

6.7 6.7.1 leader – noun ✓ and – conjunction ✓
the – definite article ✓ it – pronoun ✓
about – preposition ✓ (5)

6.7.2 The wind is being compared to everyday problems✓✓/ challenges / adversity. (2)

6.7.3 The leader is compared to a sailor✓✓ / seaman / captain of a ship. (2)

[30]

TOTAL SECTION D: 40

SECTION E: COMMUNICATION IN PRACTICE

QUESTION 7: PRESENTATIONS

7.1 7.1.1
- In IMAGE A, the information is visible because the speaker is standing next to the visual aid✓ but in image B, the information is blocked from view because the speaker is standing in front of the visual aid.✓ **OR**
- In IMAGE A, the visual aid is visible but in IMAGE B, the visual aid is only partially visible. **OR**
- In IMAGE A, the visual aid is simple and clear but in IMAGE B, the visual aid is complicated and almost illegible. (2)

7.1.2
- The speaker in IMAGE A faces the audience and can easily make eye contact with them.✓
- In IMAGE B, the speaker cuts the audience out by turning his back to the audience.✓ (2)

7.2 7.2.1 C
7.2.2 B
7.2.3 C (3 × 2) (6)

[10]

QUESTION 8: INTERVIEWS

8.1 What do you do for fun?✓ Open question✓

8.2 If you were asked to facilitate a social function for work, would you do it and take part in the activities?✓ Hypothetical question✓

8.3 Do you have a driver's licence?✓ Closed question✓

8.4 When do you intend to get your driver's licence?✓ Specific question ✓

8.5 We believe that interaction is important for the team, do you agree?✓ Leading question✓

(5 × 2) **[10]**

QUESTION 9: MEETINGS

9.1 C
9.2 A
9.3 B
9.4 E
9.5 D

(5 × 2) **[10]**

TOTAL SECTION E: 30
GRAND TOTAL: 150

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