higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

MARKING GUIDELINE

NATIONAL CERTIFICATE

INFORMATION PROCESSING N6

11 November 2022

This marking guideline consists of 44 pages.

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TYPING TECHNIQUE

SECTION A

TYPING TECHNIQUE: SECTION A (200)

THE CANDIDATE CANNOT FAIL BECAUSE HE/SHE COULD NOT COMPLETE OR PASS THE TIMED ACCURACY TEST.

1. THE MARK FOR TYPING TECHNIQUE (200) IS ADDED TO THE WORD PROCESSING MARK (100) TO OBTAIN A MARK OUT OF 300, WHICH IS PROCESSED TO A MARK OUT OF 100 (PERCENTAGE).

2. ACCURACY ERRORS must be indicated with a RED /. REPETITIVE accuracy errors must be indicated with a RED CIRCLE.

3. DISPLAY ERRORS must be indicated with a BLUE X. REPETITIVE display errors must be indicated with a BLUE CIRCLE.

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QUESTION 1: MARKING SCHEDULE – TIMED ACCURACY TEST

WPM	50	55		WPM	50	55
ERRORS				ERRORS		
1	19	19		28	7	8
2	19	19		29	6	7
3	19	19		30	6	7
4	18	18		31	5	6
5	18	18		32	5	6
6	17	17		33	4	6
7	17	17		34	4	5
8	16	17		35	3	5
9	16	16		36	3	4
10	15	16		37	2	4
11	15	15		38	2	3
12	14	15		39	1	3
13	14	14		40	1	3
14	13	14		41	0	2
15	13	13		42		2
16	12	13		43		1
17	12	13		44		1
18	11	12		45		0
19	11	12				
20	10	11				
21	10	11				
22	9	10				
23	9	10				
24	8	10				
25	8	9				
26	8	9				
27	7	8				

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QUESTION 1: TIMED ACCURACY TEST **MARKS: 20**

NOTE: RED / = ACCURACY ERRORS

SPEED SHOULD BE MARKED WITH CARE AS IT MAKES A DIFFERENCE TO THE RESULTS.

MARK ACCORDING TO THE ENCLOSED DEPARTMENTAL SCHEDULE.

MARK ACCURACY ERRORS ONLY.

Indicate accuracy errors with a red slash (/).

One or more incorrect characters in a word – 1 error.

Do not penalise for incorrect margins.

Do not penalise for incorrect line spacing.

Do not penalise for incorrect hyphenation.

Do not penalise for incorrect capital/small letters.

Do not penalise for incorrect letter spaces.

Do not penalise for incorrect alignment.

Do not penalise for any display errors.

Do not penalise if a whole line or paragraph has been left out and keyed in in a different position.

When exactly the same word is repeatedly keyed in incorrectly, it is penalised ONCE only per question. Thereafter, it is encircled as a repetitive error.

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QUESTION 1 (CONTINUED)

Omission of words: Count the first 5 strokes and thereafter every 10 strokes as 1 error each. If the last few strokes at the end are 5 or more, count as another error. If the last few strokes at the end are fewer than 5, ignore.

If 50 wpm is not completed, count back as indicated in the marking guideline.

The highest mark obtained must be indicated. The highest speed passed must be indicated.

Indicate the speed obtained with Pass 50 wpm/Pass 55 wpm/Fail where applicable in the following way:

INDICATE AT THE END OF THE TIMED ACCURACY TEST:

Pass 50 wpm/Pass 55 wpm/Fail; Errors; Mark

INDICATE ON THE FRONT OF THE FOLDER DIRECTLY NEXT TO THE MARK OBTAINED FOR QUESTION 1:

Pass 50 wpm/Pass 55 wpm/Fail

If the candidate did not hand in QUESTION 1, indicate by drawing a line through the block for the mark next to QUESTION 1 on the front of the folder and writing Fail in the appropriate positions.

INDICATE ON THE FRONT OF THE FOLDER JUST BELOW THE CIRCLE FOR THE MARKS OBTAINED:

Pass 50 wpm/Pass 55 wpm/Fail

Should a candidate fail the examination (less than 40%) and pass the timed accuracy test, the word Fail replaces the Pass 50 wpm/Pass 55 wpm, as a candidate cannot fail the question paper as a whole and get recognition for the wpm.

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QUESTION 1 (CONTINUED)

Every day carbon dioxide is produced that is released into the earth's atmosphere and which will still be there one hundred years later.

This increased content of carbon dioxide increases the warmth of our planet and is the main cause of the so-called global warming effect. One answer to global warming is to replace and retrofit current technologies with alternatives that have comparable or better performance, but do not emit carbon dioxide. We call this alternative energy.

By 2050, a third of the world's energy will need to come from solar, wind and other renewable resources. Climate change, population growth and fossil fuel depletion mean that renewables will need to play a bigger role in the future than they do today.

Alternative energy refers to energy sources that have no undesired consequences like fossil fuels or nuclear energy has. Alternative energy sources are renewable and are thought to be free energy sources. They all have lower carbon emissions compared to conventional energy sources. These include biomass energy, wind energy, solar energy, geothermal energy and hydroelectric energy sources. Combined with

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QUESTION 1 (CONTINUED)

recycling, the use of clean alternative energies such as solar power systems in the home will help ensure man's survival into the 21st century and beyond.

Mankind has been crazy not to have bothered to harness the sun's energy until now. Think about this when next time you go outside on a sunny day. The light falling on your face left the sun just 8 minutes earlier. In those 8 minutes it travelled 149 668 992 million kilometres. The photons striking a PV module can be converted to electricity. As technology, a photovoltaic system is not as glitzy as a new sports utility vehicle advertised on television, but in many ways PV is much more elegant and sophisticated.

Whether for your business or your home, why not invest in solar panels? Today's solar panels are bombproof and often come with a 25-year warranty or more. Your solar panels may outlive you. They are also modular — you can start with a small system and expand it over time. Solar panels are light (weighing about 9 kg), so if you move you can take the system with you.

Societies have taken advantage of wind power for thousands of

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QUESTION 1 (CONTINUED)

years. Today, people are realising that wind power is one of the most promising new energy sources that can serve as alternative to fossil fuel-generated electricity. The cost of wind has dropped by 15% with each doubling of installed capacity worldwide.

50 wpm

Though wind energy is now more affordable, more available and pollution-free, it does have some drawbacks. Wind power suffers from the same lack of energy density as direct solar radiation. The fact that it is a very

55 wpm

[20]

QUESTION 1 (CONTINUED)

```
Whether for your business or your home, why not invest in

solar panels?  Today's solar panels are bombproof and often

come with a 25-year warranty or more. Your solar panels may

outlive you. They are also modular — you can start with a
                                  41        40          39
small system and expand it ove|rtime. So|lar panels| are
      38        37         36         35          34
light |(weighin|g about 9 |kg), so i|f you move| you can
 33         32          31
t|ake the sy|stem with |you.


   30          29          28          27          26
Soc|ieties hav|e taken ad|vantage of| wind powe|r for
    25          24          23          22          21
thou|sands of y|ears. Tod|ay, people| are reali|sing that
20          19          18          17          16          15
|wind power| is one of |the most p|romising n|ew sources| that
    14          13          12          11          10
can |serve as a|n alternat|ive to fos|sil fuel-g|enerated
 9          8          7          6          5          4
e|lectricity|. The cos|t of wind |has droppe|d by 15% |with
     3          2          1                                    50 wpm
each |with each |doubling o|f installed
```

[20]

QUESTION 1 (CONTINUED)

```
Societies have taken advantage of wind power for thousands of
                                  45          44          43
years. Today, people are realisin|g that win|d power is| one
     42          41          40          39          38          37
of th|e most pro|mising new| energy so|urces that| can serve|
         36          35          34          33          32
as an alt|ernative t|o fossil f|uel-genera|ted electr|icity.
  31          30          29          28          27          26
Th|e cost of |wind has d|ropped by |15% with |each doubl|ing
      25          24          23
of ins|talled cap|acity worl|dwide.


 22          21          20          19          18
T|hough wind| energy is| now more |affordable|, more
   17          16          15          14          13
ava|ilable and| pollution|-free, it |does have |some
     12          11          10          9           8
drawb|acks. Win|d power su|ffers from| the same |lack of
   7           6           5           4           3           2
en|ergy densi|ty as dire|ct solar r|adiation. |The fact |that
      1                                                          55 wpm
it is| a very
```

[20]

TYPING TECHNIQUE

ACCURACY SCHEDULE: QUESTIONS 2–6					
–3 MARKS DEDUCTED PER ERROR – ACCURACY – RED					
MARKS	**20**	**32**	**32**	**32**	**20**
RED ERRORS	**Q2**	**Q3**	**Q4**	**Q5**	**Q6**
0	**20**	**32**	**32**	**32**	**20**
1	**17**	**29**	**29**	**29**	**17**
2	**14**	**26**	**26**	**26**	**14**
3	**11**	**23**	**23**	**23**	**11**
4	**8**	**20**	**20**	**20**	**8**
5	**5**	**17**	**17**	**17**	**5**
6	**2**	**14**	**14**	**14**	**2**
7	**0**	**11**	**11**	**11**	**0**
8		**8**	**8**	**8**	
9		**5**	**5**	**5**	
10		**2**	**2**	**2**	
11		**0**	**0**	**0**	

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TYPING TECHNIQUE

DISPLAY SCHEDULE: QUESTIONS 2–5				
–2 MARKS PER ERROR DEDUCTED – DISPLAY – BLUE				
MARKS	**20**	**8**	**8**	**8**
BLUE ERRORS	**Q2**	**Q3**	**Q4**	**Q5**
0	**20**	**8**	**8**	**8**
1	**18**	**6**	**6**	**6**
2	**16**	**4**	**4**	**4**
3	**14**	**2**	**2**	**2**
4	**12**	**0**	**0**	**0**
5	**10**			
6	**8**			
7	**6**			
8	**4**			
9	**2**			
10	**0**			

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QUESTION 2: TABULAR STATEMENT MARKS: 40

20 MARKS – ACCURACY –3 marks per error

– Every keying-in error

20 MARKS – DISPLAY –2 marks per error

1. Margins (1,27 cm/0,5") incorrect and/or
   Alignment (left, centred, right, justified) incorrect and/or
   Line spacing (as indicated) incorrect

2. Paper size (A4 landscape) incorrect and/or
   Tabular stops/Indentation incorrect and/or
   Hyphenation incorrect

3. Font/Font size (Arial 10 pt, 12 pt and 18 pt) incorrect and/or
   Capital letters/Small letters incorrect and/or
   Letter spaces incorrect

4. / – not changed to [the] and/or incorrect and/or
   Del – not deleted and/or incorrect and/or
   Insert – incorrect and/or
   [EXAMINATION NUMBER] left and [QUESTION 2] right not inserted as header and/or incorrect

5. Trs – not transposed and/or incorrect and/or
   Stet – not retained and/or incorrect and/or
   Sp – spelling incorrect

6. Bold – not changed and/or incorrect and/or
   Italics – not changed and/or incorrect and/or
   Underline/Double underline – not changed and/or incorrect

7. Sp caps – spaced capital letters incorrect and/or
   Move – not moved and/or incorrect and/or
   Join – not joined

8. Runs on – incorrect and/or
   NP and NL – new paragraph and new line incorrect and/or
   In full – not in full and/or incorrect

9. Main heading incorrect and/or
   Column headings incorrect and/or
   Columns incorrect and/or column not shaded and/or incorrect

10. Vertical lines omitted and/or incorrect

11. Horizontal lines omitted and/or incorrect

12. Figures incorrect and/or
    Units, tens not underneath one another

13. Footnote incorrect

¼

5	5	10	40

½

10	10	20	40

¾

15	15	30	40

Errors	Marks
0	20
1	17
2	14
3	11
4	8
5	5
6	2
7	0

A	D	T
20	20	40

QUESTION 2 (CONTINUED)

1 margins, alignment, line spacing 2 A4L, tab stops/indent, hyph 3 font, uc/lc, letter spaces 4 [EXAMINATION NUMBER] left and [QUESTION 2] right as header
9 headings, column shaded 10 vertical lines 11 horizontal lines 12 figures 13 footnote

EXAMINATION NUMBER QUESTION 2

7 sp caps 3 18 pt 6 bold, double underline 1 centre

JOB EVALUATION

8 runs on 8 in full 8 in full

Table 2: Job evaluation by salary band for the period 1 April 2021 to 31 March 2022 6 u/line

7 join 4 / 4 /

Within a nationally determined framework the executive authority may evaluate or re-evaluate any job in an organisation. In terms of the regulations, all vacancies on **salary level 9 and higher** must be evaluated before they are filled. 6 bold 5 sp

8 NP 4 /

The following table is a summary of the number of jobs that were evaluated during the year under review. *Statistics are also provided for the number of posts that were upgraded or downgraded.* 6 ital ¼

3 Arial 10 pt 5 stet 9 shade column 8 NL 1 centre column headings horizontally and vertically 3 uc 6 bold 6 ital

SALARY BAND	NUMBER OF POSTS	NUMBER OF JOBS EVALUATED	% OF POSTS EVALUATED	POSTS UPGRADED[1]		POSTS DOWNGRADED[1]	
				Number	*% of posts evaluated*	*Number*	*% of posts evaluated*
Contract (Levels 1–2)	28	0	0	0	0	0	0
Contract (Levels 3–5)	14	0	0	0	0	0	0
Contract (Levels 6–8)	6	0	0	0	0	0	0
Contract (Levels 9–12)	12	0	0	0	0	0	0
Contract (Band A)	3	0	0	0	0	0	½ 0
Contract (Band B)	1	0	0	0	0	0	0
Contract (Band C) 4 insert	2	0	0	0	0	0	0
Contract (Band D)	2	0	0	0	0	0	0
Skilled (Levels 3–5) 4 del [person]	104	9	8,7	0	0	0	0
Highly-skilled production (Levels 6–8)	158	3	5 trs 1,9	0	0	0	0
Highly-skilled supervision (Levels 9–12)	258	1	0,4	0	0	0	¾ 0
Senior Management Service Band A	67	2	3	0	0	0	0
Senior Management Service Band B	22	0	0	0	0	0	0
Senior Management Service Band C	7	0	0	0	0	0	0
Senior Management Service Band D	3	0	0	0	0	0	0
TOTAL 3 uc 6 bold	5 stet 687	15	2,2	0	0	0	0

7 move

1 No posts were upgraded or downgraded 5 trs

A	D	T
20	20	40

[40]

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QUESTION 3: PAMPHLET MARKS: 40

32 MARKS – ACCURACY –3 marks per error
– Every keying-in error
8 MARKS – DISPLAY –2 marks per error

1. Margins (1,27 cm/0,5" left and right) incorrect and/or
   Alignment (left, centred, right, justified) incorrect and/or
   Line spacing (as indicated) incorrect

2. Paper size (A4 landscape) incorrect and/or
   Tabular stops/Indentation incorrect and/or
   Hyphenation incorrect

3. Font/Font size (Courier New 12 pt, 14 pt and Comic Sans 14 pt) incorrect and/or
   Capital letters/Small letters incorrect and/or
   Letter spaces incorrect

4. / – not changed to [the] and/or incorrect and/or
   Del – not deleted and/or incorrect and/or
   Insert – incorrect and/or
   [EXAMINATION NUMBER] left and [QUESTION 3] right not inserted as header and/or incorrect

5. Trs – not transposed and/or incorrect and/or
   Stet – not retained and/or incorrect and/or
   Sp – spelling incorrect

6. Bold – not changed and/or incorrect and/or
   Italics – not changed and/or incorrect and/or
   Underline/Double underline – not changed and/or incorrect

7. Move – not moved and/or incorrect and/or
   Sp caps – spaced capital letters incorrect and/or
   Join – not joined

8. NP and NL – new paragraph and new line incorrect and/or
   Runs on – incorrect and/or
   Word [by] not replaced with symbol [x] and/or incorrect

9. Columns incorrect and/or
   Heading not highlighted and/or incorrect and/or
   Borders not around columns and/or incorrect

10. Numbered paragraphs not inserted and/or bullets not inserted and/or incorrect

Errors	Marks
0	32
1	29
2	26
3	23
4	20
5	17
6	14
7	11
8	8
9	5
10	2
11	0

¼

8	2	10	40

½

16	4	20	40

¾

24	6	30	40

A	D	T
32	8	40

A	D	T
32	8	40

QUESTION 3 (CONTINUED) 1 margins (1,27 cm), alignment, line spacing 2 A4L, tab/indent, hyph 3 font, uc/lc, letter spaces 4 [EXAMINATION NUMBER] left and [QUESTION 3] right as header
9 columns, borders around columns

EXAMINATION NUMBER QUESTION 3

1 centre column 1 horizontally and vertically 3 Comic Sans 14 pt, uc 6 bold 1 right-align 3 Comic Sans 14 pt, uc 6 bold 1 right-align

3 14 pt 7 sp caps 6 bold, double u/line 9 highlight

DEPARTMENT OF ENERGY

6 ital 8 NL 3 uc

Physical address: Matimba House
192 Visagie Street
PRETORIA
0002

6 ital 8 NL 3 uc

Postal address: Private Bag X96
PRETORIA
0001

6 ital 8 NL

Email address: info@energy.gov.za
Website: www.energy.gov.za

SOLAR POWER

3 uc 6 u/line 1 centre

WHAT BETTER WAY IS THERE TO REACH TYPE I STATUS?

7 join 6 ital

From photovoltaic (PV) cells that capture *photons* and convert them into electricity ¼

8 NP

to solar thermal energy (STE) that makes use of the sun's heat, 4 / 4 insert

3 uc 5 sp 6 ital 4 / 1 centre

SOLAR is one of the most promising alternative energy *sources* on the market today.

4 / 3 Comic Sans 14 pt, uc 6 bold 1 right-align

WIND POWER

For thousands of years, humans have harnessed the wind to 4 /

10 bullets 8 NL

- push sails,
- mill grains and
- pump water. ½

7 move 6 ital

Today, windmills use turbines to convert *rotational energy* into electricity that can reliably flow into a grid.

TIDAL POWER

6 bold 4 /

The **rise and fall** of the tides is steady and predictable,

8 NP 6 ital 1 centre

making *tidal power* a viable alternative source of energy

8 NP 3 uc 5 trs

for REGIONS where high tidal ranges are available.

3 Comic Sans 14 pt, uc 6 bold 1 right-align

GEOTHERMAL

10 numbers 8 symbol 4 /

1. Roughly 1,4 x 1021 joules ¾ of heat energy flows to the **EARTH'S** surface every year.

3 uc 6 bold 4 del [low]

2. Regions with high levels of geothermal activity like

10 bullets

- Iceland and
- Indonesia 5 stet

6 bold

can tap into this geothermal energy available in **magma conduits** and **hot springs** to spin turbines that generate ELECTRICITY or provide natural heating to homes. 3 uc 8 runs on

[40]

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QUESTION 4: ORGANISATION CHART MARKS: 40

32 MARKS – ACCURACY –3 marks per error
– Every keying-in error
8 MARKS – DISPLAY –2 marks per error
1. Margins (1,27 cm/0,5" left and right) incorrect and/or Alignment (left, centred, right, justified) incorrect and/or Line spacing (as indicated) incorrect
2. Paper size (A4 portrait) incorrect and/or Tabular stops/Indentation incorrect and/or Hyphenation incorrect
3. Font/Font size (Arial 10 pt, 12 pt and 18 pt) incorrect and/or Capital letters/Small letters incorrect and/or Letter spaces incorrect
4. / – not changed to [the] and/or incorrect and/or Del – not deleted and/or incorrect and/or Insert – incorrect and/or [EXAMINATION NUMBER] left and [QUESTION 4] right not inserted as header and/or incorrect
5. Trs – not transposed and/or incorrect and/or Stet – not retained and/or incorrect and/or Sp – spelling incorrect
6. Bold – not changed and/or incorrect and/or Italics – not changed and/or incorrect and/or Underline/Double underline – not changed and/or incorrect
7. Moved – not moved and/or incorrect and/or Sp caps – spaced capital letters incorrect
8. NL – new lines incorrect and/or Runs on incorrect and/or In full – not in full and/or incorrect
9. Shapes not inserted and/or incorrect and/or Bullets not inserted and/or incorrect
10. Vertical lines omitted and/or incorrect
11. Horizontal lines omitted and/or incorrect

¼

8	2	10	40

½

16	4	20	40

¾

24	6	30	40

Errors	Marks
0	32
1	29
2	26
3	23
4	20
5	17
6	14
7	11
8	8
9	5
10	2
11	0

A	D	T
32	8	40

QUESTION 4 (CONTINUED)

1 margins, alignment, line spacing 2 A4P, tab stops/indent, hyph 3 font, uc/lc, letter spaces 4 [EXAMINATION NUMBER] left and [QUESTION 4] right as header 9 shapes 10 vertical lines 11 horizontal lines

EXAMINATION NUMBER QUESTION 4

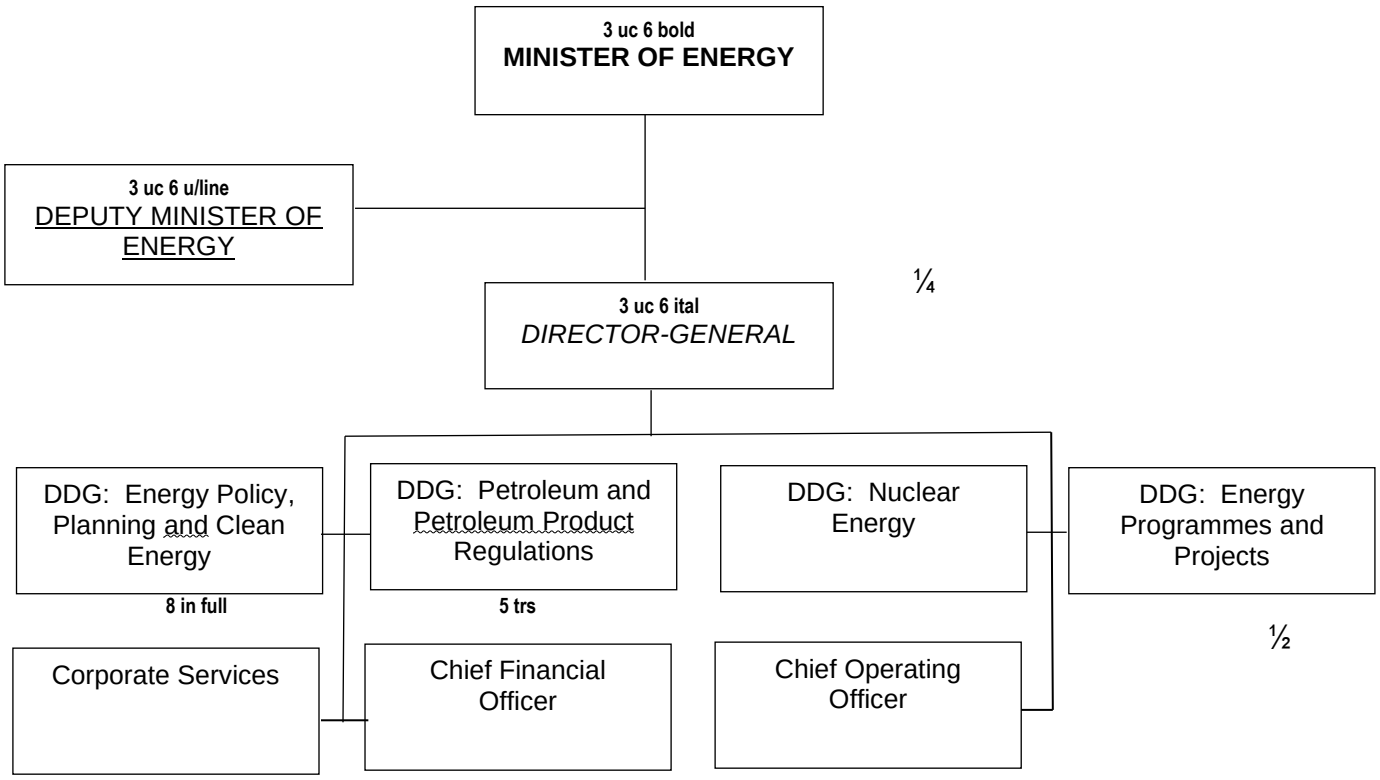
3 18 pt 7 sp caps 6 bold 1 centre

D E P A R T M E N T O F E N E R G Y

3 uc 6 double u/line 1 centre

ORGANISATIONAL STRUCTURE

3 Arial 10 pt 8 NL



7 move 5 sp 4 / 5 stet

The following entities report to the minister: ¾

9 bullets 8 NL

- National Nuclear Regulator (NNR)
- Central Energy Fund (CEF) (SOC) Ltd
- National Energy Commission of South Africa (Necsa) **4 del [Waste]**
- National Radioactive Waste Disposal Institute (NRWDI) **4 insert**
- National Energy Regulator of South Africa (NERSA) **8 in full**
- South African Energy Development Institute (SANEDI) **8 runs on**

[40]

QUESTION 5: FINANCIAL STATEMENT MARKS: 40

32 MARKS – ACCURACY –3 marks per error
– Every keying-in error
8 MARKS – DISPLAY –2 marks per error

1. Margins (1,27 cm/0,5" left and right) incorrect and/or
   Alignment (left, centred, right, justified) incorrect and/or
   Line spacing (as indicated) incorrect

2. Paper size (A4 portrait) incorrect and/or
   Tabular stops/Indentation incorrect and/or
   Hyphenation incorrect

3. Font/Font size (Courier New 10 pt and 12 pt) incorrect and/or
   Capital letters/Small letters incorrect and/or
   Letter spaces incorrect

4. / – not changed to [the] and/or incorrect and/or
   Del – not deleted and/or incorrect and/or
   Insert – incorrect and/or
   [EXAMINATION NUMBER] left and [QUESTION 5] right not inserted as header and/or incorrect

5. Trs – not transposed and/or incorrect and/or
   Stet – not retained and/or incorrect and/or
   Sp – spelling incorrect

6. Bold – not changed and/or incorrect and/or
   Italics – not changed and/or incorrect and/or
   Underline/Double underline – not changed and/or incorrect

7. Move – not moved and/or incorrect and/or
   Join – not joined

8. NL – new line incorrect and/or
   In full – date not in full and/or incorrect and/or
   Runs on – incorrect

9. Main headings incorrect and/or
   Column headings incorrect and/or
   Columns incorrect and/or
   Column not shaded and/or incorrect

10. Vertical lines omitted and/or incorrect

11. Horizontal lines omitted and/or incorrect

12. Figures incorrect and/or
    Units, tens not underneath one another and/or incorrect

Errors	Marks
0	32
1	29
2	26
3	23
4	20
5	17
6	14
7	11
8	8
9	5
10	2
11	0

¼

8	2	10	40

½

16	4	20	40

¾

24	6	30	40

A	D	T
32	8	40

QUESTION 5 (CONTINUED) 1 margins (1,27 cm), alignment, line spacing 2 A4P, tab stop/indent, hyph 3 font, uc/lc, letter spaces 4 [EXAMINATION NUMBER] left and [QUESTION 5] right as header 9 headings, columns 10 vertical lines 11 horizontal lines 12 figures

A	D	T
32	8	40

EXAMINATION NUMBER 1 centre 3 12 pt, uc 6 bold, doublé u/line 4 / 8 in full QUESTION 5

STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDED 31 MARCH 2022

1 centre column headings horizontally and vertically 9 shaded

	Note/s	2020/2021 R000	2021/2022 R000	
ASSETS 3 uc 6 bold				
Current assets 6 u/line	6 bold	**126 589**	**1 219 911**	
Unauthorised expenditure 2 indent	11	14 860	14 860	
Cash and cash equivalents	12	110 276	1 203 054	
Other financial assets 4 insert	13	–	–	¼
Prepayments and advances 7 join	14	1 023	1 686	
Receivables	15	430	311	
Loans	17	–	–	
Aid assistance prepayments 5 trs	4	–	–	
Aid assistance receivable	4	–	–	
Noncurrent assets 6 u/line				
Investments 2 indent	16	2 205	2 205	
Receivables	15	2 205	2 205	
Loans 5 stet	17	–	–	
Other financial assets	13	–	–	
				½
TOTAL ASSETS 3 uc 6 bold	6 bold	**128 794**	**1 222 116**	
LIABILITIES 3 uc 6 bold				
Current liabilities 6 u/line		126 398	1 219 811	
Voted funds to be surrendered to the Revenue Fund 2 indent	18	125 502	1 217 681	
Departmental revenue and NRF receipts to be surrendered to the Revenue Fund 8 runs on, NL	19	360	1 666	
Bank overdraft 5 sp	20	–	–	
Payables	21	536	464	¾
Aid assistance repayable	4	–	–	
Aid assistance unutilised	4	–	–	
Noncurrent liabilities 6 u/line				
Payables 2 indent	22	–	–	
TOTAL LIABILITIES 3 uc 6 bold	6 bold	**126 398**	**1 219 811**	
7 move				
NET ASSETS 3 uc 6 bold	6 bold	**2 396**	**2 305**	
Represented by: 6 ital				
Capitalisation reserve 2 indent del [assets]		2 205	2 205	
Recoverable revenue		191	100	
	6 bold	**2 396**	**2 305**	

[40]

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QUESTION 6: AFRICAN LANGUAGE MARKS: 20

20 MARKS – ACCURACY –3 marks per error

– Every keying-in error

0 MARKS – DISPLAY – no marks

NO MARKS WILL BE DEDUCTED FOR DISPLAY ERRORS

1. Do not penalise for incorrect margins.
2. Do not penalise for incorrect line spacing.
3. Do not penalise for incorrect hyphenation.
4. Do not penalise for incorrect capital/small letters.
5. Do not penalise for incorrect letter spaces.
6. Do not penalise for incorrect alignment.
7. Do not penalise any incorrect display.
8. Do not penalise if a whole line or paragraph has been left out and keyed in in a different position.
9. When exactly the same word is repeatedly keyed in incorrectly, it is penalised ONCE only per question. Thereafter, it is encircled as a repetitive error.
10. Omission of words: Count the first 5 strokes and thereafter every 10 strokes as 1 error each. If the last few strokes at the end are 5 or more, count as another error. If the last few strokes at the end are fewer than 5, ignore.

¼

5	-	5	20

½

10	-	10	20

¾

15	-	15	20

Errors	Marks
0	20
1	17
2	14
3	11
4	8
5	5
6	2
7	0

A		T
20	-	20

QUESTION 6 (CONTINUED)

AMANDLA SOLAR

Njengomthombo wamahhala wokuvuselela amandla, ubuchwepheshe buye benza uhlelo lokuxhuma amandla elanga ngokusebenzisa amapaneli elanga.

BIOMASS ENERGY ¼

Isebenzisa izinto eziphilayo ezifana nezilwane, izitshalo futhi ziguqula zibe enye indlela yamandla engasetshenziswa.

WIND ENERGY

Amandla emimoya asetshenziselwe iminyaka ½ emiiningana ukuze kusetshenziswe amandla okuphefumula, ukuqhuma izikhukhula kanye nokwenza amandla emipompo yamanzi.

AMANDLA WE-HYDROELECTRIC ¾

Amandla kagesi asebenzisa ukugeleza kwamanzi ukuguqula ama-turbines ekwenzeni ugesi.

I-TIDAL ENERGY

Izindleko ze-Tidal zisetshenziselwe kusukela ezinsukwini

¼

5	-	5	20

½

10	-	10	20

¾

15	-	15	20

Errors	Marks
0	20
1	17
2	14
3	11
4	8
5	5
6	2
7	0

A		T
20	-	20

[20]

TOTAL SECTION A: 200

SECTION B: WORD PROCESSING (100)

1. The total of this section is 100 MARKS. 80% of part A of each question is allocated for accuracy and 20% for display. 80% of the marks of part B of each question is allocated for processing and 20% for accuracy.

2. Part A of each question has to be keyed in correctly.

3. Part B of each question must be processed according to the instructions.

4. ONE mark is deducted per error – accuracy as well as display and processing.

   ACCURACY ERRORS = All keying-in errors
   DISPLAY ERRORS = All display errors
   PROCESSING ERRORS = All processing instructions

5. Questions in part A not completed will be marked accordingly.

   If only ¼ of a question is completed, only ¼ of the original mark will be used for the marking of the question. If only ½ of a question is completed, only ½ of the original mark will be used. If only ¾ of a question is completed, only ¾ of the original mark will be used.

   EXAMPLE

   TOTAL MARKS = 20
   ACCURACY = 16
   DISPLAY = 4

   ½ OF THE QUESTION IS COMPLETED, MARK AS FOLLOWS:

   ½ OUT OF 16 = 8 MARKS
   ½ OUT OF 4 = 2 MARKS

   THE QUESTION IS MARKED OUT OF 10, BUT THE MARK IS ALLOCATED OUT OF 20:

7	1	=	8	=	8
8	2	=	10	=	20
1e	1e	=	2e		

6. A keying-in errors occurring repeatedly must be penalised as ONE accuracy error only; repetitive errors must be encircled only.

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WORD PROCESSING

SCHEDULE – QUESTIONS 7A, 7B, 8A, 8B, 8C, 9A AND 9B						
–1 MARK PER ERROR DEDUCTED – ACCURACY – RED **–1 MARK PER ERROR DEDUCTED – DISPLAY – BLUE** **–1 MARK PER ERROR DEDUCTED – PROCESSING – BLUE**						
MARKS:	**16**	**12**	**8**	**4**	**3**	**2**
QUESTION: ERRORS:	**Q7B Q9B**	**Q7A Q8B Q9A**	**Q8A**	**Q7B Q8B Q8C Q9B**	**Q7A Q9A**	**Q8A**
0	**16**	**12**	**8**	**4**	**3**	**2**
1	**15**	**11**	**7**	**3**	**2**	**1**
2	**14**	**10**	**6**	**2**	**1**	**0**
3	**13**	**9**	**5**	**1**	**0**	
4	**12**	**8**	**4**	**0**		
5	**11**	**7**	**3**			
6	**10**	**6**	**2**			
7	**9**	**5**	**1**			
8	**8**	**4**	**0**			
9	**7**	**3**				
10	**6**	**2**				
11	**5**	**1**				
12	**4**	**0**				
13	**3**					
14	**2**					
15	**1**					
16	**0**					

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QUESTION 7A: DISPLAY **MARKS: 15**

12 MARKS – ACCURACY
– Every keying-in error
3 MARKS – DISPLAY
1. Margins incorrect and/or alignment (left, centred, right, justified) incorrect and/or line spacing incorrect 2. Paper size (A4 portrait) incorrect and/or tabular stops/indentation incorrect and/or hyphenation incorrect 3. Font/Font size (Courier New 12 pt) incorrect and/or capital/small letters incorrect and/or letter spaces incorrect 4. [EXAMINATION NUMBER] left and [QUESTION 7A] right not inserted as a header and/or incorrect

¼

3	1	4	15

½

6	2	8	15

¾

9	2	11	15

A	D	T
12	3	15

QUESTION 7A (CONTINUED)

1 margins, alignment, l/s 2 A4P, tab/indent, hyph 3 font, uc/lc, letter spaces 4 [EXAMINATION NUMBER] left and [QUESTION 7A] right as header

EXAMINATION NUMBER QUESTION 7A

Advantages

Renewable energy is secure and plentiful as well as hygienic to employ in contrast to fossil fuels.

Renewable energy provides ¼ the base for energy freedom.
These energy resources are stable.
As a technology, renewable energy is a substitute for fuel.

Disadvantages

Some type of ½ renewable energy sources is location-based and commercially unfeasible.
These types of energies need storage capacities.
These energy sources cause pollution. ¾
Renewable energy frequently needs funding to make it feasible.
Some types of energy sources require a huge space.

A	D	T
12	3	15

(15)

QUESTION 7B: DISPLAY **MARKS: 20**

4 MARKS – ACCURACY

– Every keying-in error

16 MARKS – PROCESSING

1. Margins incorrect and/or alignment (left, centred, right, justified) incorrect and/or line spacing (as indicated) incorrect

2. Paper size (A5 landscape) incorrect and/or tabular stops/indentation incorrect and/or hyphenation incorrect

3. Font/Font size (additional) incorrect and/or capital/small letters incorrect and/or letter spaces incorrect and/or [QUESTION 7A] not changed to [QUESTION 7B] in the header and/or incorrect

4. 2 columns not created and/or incorrect

5. Borders not inserted around columns and/or incorrect

6. [Advantages and disadvantages of renewable energy sources] not inserted as header in Bradley Hand ITC 10 pt, capital letters, bold, double underlined and centred and/or incorrect plus one accuracy error

7. [Renewable energy sources] not inserted in Comic Sans 14 pt, capital letters, bold and centred and/or incorrect plus one accuracy error

8. [Advantages] not changed to Arial 12 pt, spaced capital letters and bold and/or incorrect

9. [Renewable energy is secure, plentiful as well as hygienic to employ in contrast to fossil fuels.] not changed to italics and/or incorrect

10. [Multiple types of renewable energy exist] not inserted and/or not underlined and/or incorrect plus one accuracy error

11. Bullets not inserted and/or incorrect

12. [Disadvantages] not changed to Arial 12 pt, spaced capital letters, bold and right-aligned and/or incorrect

13. [This energy is generated from natural processes like] not inserted and/or new paragraph not inserted and/or [natural processes] not underlined and/or incorrect plus one accuracy error

14. [sunlight,], [wind,], [tides,], [geothermal heat], [water and also] and [various types of biomass] not inserted and/or not centred and/or incorrect plus one accuracy error

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QUESTION 7B (CONTINUED)

15. Bullets not inserted and/or new lines not inserted and/or incorrect

16. Footnote 1 [Solar energy] not inserted in 10 pt and/or incorrect plus one accuracy error

17. Footnote 2 [Tidal energy] not inserted in 10 pt and/or incorrect plus one accuracy error

18. Footnote 3 [Geothermal energy] not inserted in 10 pt and/or incorrect plus one accuracy error

19. [The renewable energy facts mainly include that] not inserted and/or [renewable energy facts] not bold and/or incorrect plus one accuracy error

20. [it cannot be depleted and] and [it is constantly changed.] not inserted and/or not right-aligned and/or new paragraph incorrect plus one accuracy error

A	P	T
4	16	20

QUESTION 7B (CONTINUED) **1 margins, alignment, line spacing 2 A5L, tab/indent, hyphen 3 font, uc/lc, letter spaces, [QUESTION 7B] changed in header 4 2 columns 5 borders around text 6 insert header, Bradley Hand ITC 10 pt, uc, bold, double u/line, centre**

EXAMINATION NUMBER QUESTION 7B

ADVANTAGES AND DISADVANTAGES OF RENEWABLE ENERGY SOURCES

7 insert, Comic Sans 14 pt, uc, bold, centre

RENEWABLE ENERGY SOURCES

A D V A N T A G E S **8 Arial 12 pt, sp caps, bold**

Renewable energy is secure and plentiful as well as hygienic to employ in contrast to fossil fuels. **9 ital**

Multiple types of renewable energy exist **10 insert, u/line**

11 bullets

- Renewable energy provides the base for energy freedom.
- These energy resources are stable.
- As a technology, renewable energy is a substitute for fuel.

D I S A D V A N T A G E S

11 bullets **12 Arial 12 pt, sp caps, bold, right-align**

- Some type of renewable energy sources is location-based and commercially unfeasible.
- These types of energies need storage capacities.
- These energy sources cause pollution.
- Renewable energy frequently needs funding for making it feasible.
- Some types of energy sources require a huge space.

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ADVANTAGES AND DISADVANTAGES OF RENEWABLE ENERGY SOURCES

13 insert, NP, u/line
This energy is generated from

natural processes like
14 insert, centre 15 bullets, NL

- sunlight,
- wind[1], **16**
- tides[2], **17**
- geothermal heat[3], **18**
- water and also
- various types of biomass.

19 insert, bold
The **renewable energy facts** mainly include that
20 insert, right-align, NP

it cannot be depleted and

it is constantly changed.

---

[1] Solar energy **16 footnote 1, CN 10 pt**

[2] Tidal energy **17 footnote 2, CN 10 pt**

[3] Geothermal energy **18 footnote 3, CN 10 pt**

(20)
[35]

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QUESTION 8A: MAIL MERGE **MARKS: 10**

8 MARKS – ACCURACY
– Every keying-in error
2 MARKS – DISPLAY/MANIPULATION
1. Line spacing incorrect 2. Paper size (A4 landscape) and/or word wrap and/or columns incorrect 3. Font/Font size (Arial 10 pt) and/or capital/small letters and/or letter spaces incorrect 4. Fields/Field names incorrect

QUESTION 8A (CONTINUED)

EXAMINATION NUMBER QUESTION 8A

1 line spacing 2 A4L, word wrap, columns 3 Arial 10 pt, uc/lc, letter spaces 4 fields/field names

VENUE	PROGRAMME DIRECTOR	PRESENTER 1	PRESENTER 2	PRESENTER 3	PRESENTER 4	PRESENTER 5	PRESENTER 6
MIDRAND HOTEL	Prof J Mason	Dr A Pillay	Prof W Jansen	Prof B Mashiane	Mr D Phogole	Dr Z de Villiers	Mr P Raddison
ATLANTIS HOTEL	Dr K Anderson	Prof H Harvey	Mr M Voight	Mr T Zulu	Dr S Govender	Dr I Buthelezi	Mr K Gumede
TABLE BAY HOTEL	Prof R Skosana	Dr H Moodley	Prof C Maharaj	Mr E Isaacs	Mr G Radebe	Dr L Clarke	Prof N Reid

¼ ½ ¾

¼

2	1	3	10

½

4	1	5	10

¾

6	2	8	10

A	D	
8	2	10

(10)

QUESTION 8B: MAIL MERGE **MARKS: 16**

4 MARKS – ACCURACY

– Every keying-in error

12 MARKS – PROCESSING

1. Margins incorrect and/or alignment (left, centred, right, justified) incorrect and/or line spacing (as indicated) incorrect

2. Paper size (A5 portrait) incorrect and/or tabular stops/indentation incorrect and/or hyphenation incorrect

3. Font/Font size (additional) incorrect and/or capital/small letters incorrect and/or letter spaces incorrect and/or [EXAMINATION NUMBER] left and [QUESTION 8B] right not inserted as a header and/or incorrect

4. Fields/Field names not inserted in bold and/or incorrect

5. Double page border not inserted and/or incorrect

6. [Programme], [Programme director:], [08:00–09:00] and [Registration] not inserted and/or [Programme] and [Programme director] not in bold and centred and/or incorrect plus one accuracy error

7. [Programme] not in spaced capital letters and/or [Programme director:] not in capital letters and/or [Venue], [Programme] and [Programme director] not in 14 pt and/or incorrect

8. Border not inserted around [Programme director] and/or not shaded and/or incorrect

9. Times not inserted in bold and/or incorrect

10. [09:00–10:00] and [Introduction to renewable energy sources] not inserted and/or incorrect plus one accuracy error

11. [10:00–11:00] and [Solar generation analysis and prediction] not inserted and/or incorrect plus one accuracy error

12. [11:00–12:00] and [Availability, distribution, generation and use of energy] not inserted and/or incorrect plus one accuracy error

13. [12:00–13:00] and [Combustion-related environmental issues] not inserted and/or incorrect plus one accuracy error

14. [13:00–14:00], [Lunch], [14:00–15:00] and [Emission of carbon dioxide] not inserted and/or incorrect plus one accuracy error

15. [15:00–16:00], [Climate mitigation strategies], [16:00] and [Closure] not inserted and/or incorrect plus one accuracy error

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QUESTION 8B (CONTINUED)

16. Tabular stops not inserted at 3,49 cm/1,38" and 8,57 cm/3,38" and/or incorrect

17. Double horizontal border not inserted as footer and/or incorrect

18. Footer [Renewable energy sources] not inserted in 8 pt, spaced capital letters, bold, double underlined and centred and/or incorrect plus one accuracy error

QUESTION 8C: MAIL MERGE **MARKS: 4**

4 MARKS – PROCESSING – MERGED DOCUMENT

(–1 PER PRINTOUT NOT HANDED IN)

1. If all the programmes were not handed in, 1 mark per programme will be deducted.

2. If [QUESTION 8B] not changed to [QUESTION 8C] in the header on all programmes and/or footer does not appear on all programmes and/or incorrect, 1 mark will be deducted.

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A	P	T
12	4	16

QUESTION 8B (CONTINUED)

1 margins, alignment, line spacing 2 A5P, tab/indent, hyph 3 font, uc/lc, letter spaces, [EXAMINATION NUMBER] left and [QUESTION 8B] right as header 4 fields/field names bold 5 double page border

EXAMINATION NUMBER QUESTION 8B

7 14 pt 1 centre

«VENUE»

6 insert, bold, centred 7 14 pt, sp caps

P R O G R A M M E

6 insert, uc, bold, centred 7 14 pt 8 border, shaded

PROGRAMME DIRECTOR: «PROGRAMME DIRECTOR»

6 insert 9 times bold **16 tab stops on 3,49 cm/1,38" and 8,57 cm/3,38"**

08:00–09:00	Registration	
09:00–10:00 **10 insert**	Introduction to renewable energy sources	**«PRESENTER_1»**
10:00–11:00 **11 insert**	Solar generation analysis and prediction	**«PRESENTER_2»**
11:00–12:00 **12 insert**	Availability, distribution, generation and use of energy	**«PRESENTER_3»**
12:00–13:00 **13 insert**	Combustion-related environmental issues	**«PRESENTER_4»**
13:00–14:00 **14 insert**	Lunch	
14:00–15:00 **14 insert**	Emission of carbon dioxide	**«PRESENTER_5»**
15:00–16:00 **15 insert**	Climate mitigation strategies	**«PRESENTER_6»**
16:00 **15 insert**	Closure	

17 insert, footer, double border **18 insert, footer, 8 pt, sp caps, bold, double u/line, centre**

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QUESTION 8C (CONTINUED)

EXAMINATION NUMBER √ QUESTION 8C

MIDRAND HOTEL √

P R O G R A M M E

PROGRAMME DIRECTOR:
Prof J Mason

08:00–09:00	Registration	
09:00–10:00	Introduction to renewable energy sources	**Dr A Pillay**
10:00–11:00	Solar generation analysis and prediction	**Prof W Jansen**
11:00–12:00	Availability, distribution, generation and use of energy	**Prof B Mashiane**
12:00–13:00	Combustion-related environmental issues	**Mr D Phogole**
13:00–14:00	Lunch	
14:00–15:00	Emission of carbon dioxide	**Dr Z de Villiers**
15:00–16:00	Climate mitigation strategies	**Mr P Raddison**
16:00	Closure	

RENEWABLE ENERGY SOURCES

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QUESTION 8C (CONTINUED)

EXAMINATION NUMBER √ QUESTION 8C

ATLANTIS HOTEL

P R O G R A M M E √

PROGRAMME DIRECTOR:
Dr K Anderson

08:00–09:00	Registration	
09:00–10:00	Introduction to renewable energy sources	**Prof H Harvey**
10:00–11:00	Solar generation analysis and prediction	**Mr M Voight**
11:00–12:00	Availability, distribution, generation and use of energy	**Mr T Zulu**
12:00–13:00	Combustion-related environmental issues	**Dr S Govender**
13:00–14:00	Lunch	
14:00–15:00	Emission of carbon dioxide	**Dr I Buthelezi**
15:00–16:00	Climate mitigation strategies	**Mr K Gumede**
16:00	Closure	

RENEWABLE ENERGY SOURCE

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QUESTION 8C (CONTINUED)

EXAMINATION NUMBER √ QUESTION 8C

TABLE BAY HOTEL √

P R O G R A M M E

PROGRAMME DIRECTOR:
Prof R Skosana

08:00–09:00	Registration	
09:00–10:00	Introduction to renewable energy sources	**Dr H Moodley**
10:00–11:00	Solar generation analysis and prediction	**Prof C Maharaj**
11:00–12:00	Availability, distribution, generation and use of energy	**Mr E Isaacs**
12:00–13:00	Combustion-related environmental issues	**Mr G Radebe**
13:00–14:00	Lunch	
14:00–15:00	Emission of carbon dioxide	**Dr L Clarke**
15:00–16:00	Climate mitigation strategies	**Prof N Reid**
16:00	Closure	

RENEWABLE ENERGY SOURCE

(4)
[30]

QUESTION 9A: AFRICAN LANGUAGE **MARKS: 15**

12 MARKS – ACCURACY
– Every keying-in error
3 MARKS – DISPLAY
1. Margins incorrect and/or alignment (left, centred, right, justified) incorrect and/or line spacing incorrect 2. Paper size (A4 portrait) incorrect and/or tabular stops/indentation incorrect and/or hyphenation incorrect 3. Font/Font size (Courier New 12 pt) incorrect and/or capital/small letters incorrect and/or letter spaces incorrect 4. [EXAMINATION NUMBER] left and [QUESTION 9A] right not inserted as a header and/or incorrect

¼

3	1	4	15

½

6	2	8	15

¾

9	2	11	15

A	D	T
12	3	15

QUESTION 9A (CONTINUED)

1 margins, alignment, line spacing 2 A4P, tab/indent, hyph 3 font, uc/lc, letter spaces
4 [EXAMINATION NUMBER] left and [QUESTION 9A] right as header

EXAMINATION NUMBER QUESTION 9A

Amaqiniso kumandla omoya

Amandla womoya aqukethe ukuguqula amandla asuka emoyeni aye kwamanye izinhlobo zamandla. ¼

I-Windmills ibilokhu isetshenziswa kusukela futhi zaqala ukwenziwa ePersia nase China. ½

Amandla omoya awenziwa ngaphansi njengamanje futhi unamandla amakhulu ngekusasa.

Amandla omoya ahlanganiswe kakhulu ngonjiniyela bomoya.

Amandla omoya nawo ahlukile ngeqiniso lokuthi awasebenzisi amanzi. ¾

Ama-turbines omoya agxekwe ngenxa yezizathu ezithile.

Ama-turbines womoya agxekwe ezinye izizathu.

¼

3	1	4	15

½

6	2	8	15

¾

9	2	11	15

A	D	T
12	3	15

(15)

QUESTION 9B: AFRICAN LANGUAGE **MARKS: 20**

4 MARKS – ACCURACY
– Every keying-in error
16 MARKS – PROCESSING

1. Margins (1,27 cm/0,5") incorrect and/or alignment (left, centred, right, justified) incorrect and/or line spacing (as indicated) incorrect

2. Paper size (A5 portrait) incorrect and/or tabular stops/indentation incorrect and/or hyphenation incorrect

3. Font/Font size (additional) incorrect and/or capital/small letters incorrect and/or letter spaces incorrect and/or [QUESTION 9A] in the header not changed to [QUESTION 9B] and/or incorrect

4. [Amandla omoya ahlanzekile, ukungcola kukhululekile futhi kugcwele] not inserted as a header in Comic Sans MS 8 pt, bold, double underlined and right-aligned and/or incorrect plus one accuracy error

5. [Amaqiniso kumandla omoya] not changed to Comic Sans MS 14 pt, capital letters, bold and centred and/or incorrect

6. Paragraph numbers not inserted and/or incorrect

7. [Iqiniso 1:-Iqiniso 7:] not inserted in capital letters and bold and/or incorrect plus one accuracy error

8. [ngo-2000C] not inserted and/or incorrect plus one accuracy error

9. [ePersia nase China] not double underlined and/or [umsindo futhi kuphazamisa] not italics and/or [ePersia nase China] not changed to capital letters on page 21 and/or incorrect

10. Endnote i [Zindleko zokusebenza zincane kakhulu ngemuva kokudalwa konjiniyela.] not inserted in 8 pt and/or incorrect plus one accuracy error

11. Endnote ii [Kuthiwa kudala umsindo futhi kuphazamisa izakhamuzi eziseduzane.] not inserted in 8 pt and/or incorrect plus one accuracy error

12. [Amandla omoya angumthombo wamandla ovuselelekayo] not inserted as a footer in Comic Sans MS 8 pt, italics, underlined and left-aligned and/or incorrect plus one accuracy error

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QUESTION 9B (CONTINUED)

13. Page numbers not inserted in Comic Sans 8 pt, bottom and right-aligned and/or incorrect

14. Content of page 20 not copied to page 21 and/or incorrect

15. [Amaqiniso kumandla omoya] not changed to Arial 14 pt, spaced capital letters, bold, text highlighted and centred and/or incorrect

16. Numbered paragraphs not changed to any bullets and/or incorrect

17. [Iqiniso 1:-Iqiniso 7:] not changed to Rockwell 14 pt and/or incorrect

18. Content of paragraphs not changed to Bradley Hand ITC 12 pt and/or incorrect

19. [Iqiniso 1: ... ePersia nase China.] not right-aligned and/or incorrect

20. [Iqiniso 3: ... bomoya.] not centred and/or incorrect

21. [Iqiniso 5: ...izizathu[ii].] not justified and/or incorrect

22. Endnotes on both pages not [i] and [ii] and/or incorrect

A	P	T
4	16	20

A	P	T
4	16	20

QUESTION 9B (CONTINUED)

1 margins, alignment, line spacing 2 A5P, tab/indent, hyph 3 font, uc/lc, letter spaces, [QUESTION 9B] changed in header

EXAMINATION NUMBER QUESTION 9B

4 header, Comic Sans MS 8 pt, bold, double u/line, right-align

Amandla omoya ahlanzekile, ukungcola kukhululekile futhi kugcwele

5 Comic Sans 14 pt, uc, bold, centre

AMAQINISO KUMANDLA OMOYA

6 numbers 7 insert, uc, bold

1. **IQINISO 1:** Amandla womoya aqukethe ukuguqula amandla asuka emoyeni aye kwamanye izinhlobo zamandla.

7 insert, uc, bold **8 insert**

2. **IQINISO 2:** I-Windmills ibilokhu isetshenziswa kusukela ngo-2000C futhi zaqala ukwenziwa ePersia nase China. **9 double u/line**

7 insert, uc, bold

3. **IQINISO 3:** Amandla omoya awenziwa ngaphansi njengamanje futhi unamandla amakhulu ngekusasa.

7 insert, uc, bold

4. **IQINISO 4:** Amandla omoya ahlanganiswe kakhulu ngonjiniyela bomoya.

7 insert, uc, bold

5. **IQINISO 5:** Amandla omoya nawo ahlukile ngeqiniso lokuthi awasebenzisi amanzi[i].

7 insert, uc, bold **10 endnote**

6. **IQINISO 6:** Ama-turbines omoya agxekwe ngenxa yezizathu ezithile.

7 insert, uc, bold

7. **IQINISO 7:** Ama-turbines womoya agxekwe ezinye izizathu[ii]. **11 endnote**

10 endnote, 8 pt

---

[i] Zindleko zokusebenza zincane kakhulu ngemuva kokudalwa konjiniyela.

[ii] Kuthiwa kudala *umsindo futhi kuphazamisa* izakhamuzi eziseduzane.

11 endnote, 8 pt **9 italics**

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QUESTION 9B (CONTINUED)

14 copy document

EXAMINATION NUMBER QUESTION 9B

Amandla omoya ahlanzekile, ukungcola kukhululekile futhi kugcwele

15 Arial 14 pt, sp caps, bold, highlight, centre

A M A Q I N I S O K U M A N D L A O M O Y A

16 bullets 17 Rockwell 14 pt 18 Bradley Hand ITC 12 pt 19 right-align

- **IQINISO 1:** Amandla womoya aqukethe ukuguqula amandla asuka emoyeni aye kwamanye izinhlobo zamandla.

- **IQINISO 2:** I-Windmills ibilokhu isetshenziswa kusukela ngo-2000C futhi zaqala ukwenziwa EPERSIA NASE CHINA.

20 centre 9 uc

- **IQINISO 3:** Amandla omoya awenziwa ngaphansi njengamanje futhi unamandla amakhulu ngekusasa.

- **IQINISO 4:** Amandla omoya ahlanganiswe kakhulu ngonjiniyela bomoya.

21 justify

- **IQINISO 5:** Amandla omoya nawo ahlukile ngeqiniso lokuthi awasebenzisi amanzi[i].

- **IQINISO 6:** Ama-turbines omoya agxekwe ngenxa yezizathu ezithile.

- **IQINISO 7:** Ama-turbines womoya agxekwe ezinye izizathu[ii].

[i] Zindleko zokusebenza zincane kakhulu ngemuva kokudalwa konjiniyela.
[ii] Kuthiwa kudala *umsindo futhi kuphazamisa* izakhamuzi eziseduzane.

22 endnote i and ii

Amandla omoya angumthombo wamandla ovuselelekayo 21

(20)

[35]

TOTAL SECTION B: 100

GRAND TOTAL: 300

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